

WCCUSD



CITIZENS' BOND OVERSIGHT COMMITTEE

MEETING PACKET FOR: MARCH 11, 2024

1400 MARINA WAY SOUTH RICHMOND, CA 94804

AGENDA

Monday March 11, 2024 – 6:15 PM

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE

Bond Measure D (2010) \$380,000,000

Bond Measure E (2012) \$360,000,000

Bond Measure R (2020) \$575,000,000

(In Person Meeting)

1400 Marina Way South, Richmond CA 94804

To join by computer, please click the link below to join the webinar

<https://wccusd.zoom.us/j/95267496270>

Or by Telephone: US: 1+(669) 444-9171 / Webinar ID: 952 6749 6270

Committee's Purpose: "The purpose of the Committee is to inform the public concerning the expenditures and uses of bond revenues. The Committee's legal charge is to actively review and report on the expenditures of taxpayer's money for school construction." (Board Policy BP 7214.2)

OPENING PROCEDURES:

A. CALL TO ORDER

B. ROLL CALL

Chairperson: Brendan Havenar-Daughton

Vice Chairperson: Lorraine Humes

Secretary: Ariel Xi

Member: Don Gosney

Member: Lin Johnson

Member: Jia Ma

The Committee is composed of 6 members. 4 members are required for a quorum.

C. APPROVAL OF AGENDA

To discuss an item on the consent calendar, it must be removed from the agenda.

D. COMMENTS BY THE CHAIRPERSON

E. PUBLIC COMMENT (ON NON-AGENDIZED ITEMS)

Members of the public are invited to speak on non-agendized items. Comments are limited to three minutes per speaker. CBOC members may briefly respond, however no action can be taken at this time and discussion must be limited.

F. PUBLIC COMMENT (ON AGENDIZED ITEMS)

Members of the public who prefer to speak at the beginning of the meeting are invited to speak on agendized items. Comments are limited to three minutes per speaker. CBOC members may briefly respond, however no action can be taken at this time and discussion must be limited.

Please contact the CBOC Chairperson to suggest any issues to be placed on a future agenda
Brendan.CBOC@gmail.com

DISTRICT REPORTS

G. BOND PROGRAM FINANCIAL REPORT STATUS UPDATE (Luis Freese)

Status, timeline and expectations for consistent delivery of financial reports to CBOC

H. BOND PROGRAM PROJECT STATUS REPORT (Ellen Mejia-Hooper)

CBOC BUSINESS – ACTION ITEMS

I. CONSENT CALENDAR (Brendan Havenar-Daughton)

Unless pulled from the consent calendar by a member of the CBOC, staff or the public, consent items are approved without discussion)

1. Approval of Minutes
 - a. Minutes for January 8, 2024
 - b. Minutes for February 12, 2024

J. AGREEMENT ON SCHEDULING SPECIAL MEETINGS IN MONTHS WHERE JOINT SCHOOL BOARD/CBOC MEETINGS ARE SCHEDULED (Brendan Havenar-Daughton)

Seek agreement on April 8, 2024 and September 9, 2024 being regular scheduled meetings. If the majority prefers to hold a separate regular meeting at a different time from the joint meeting, the committee shall vote on dates for these meetings.

K. INCLUSION OF THE PLEDGE OF ALLEGIANCE FOLLOWING CBOC MEETING CALL TO ORDER (Brendan Havenar-Daughton)

Discussion of inclusion of the Pledge of Allegiance in CBOC Committee meetings

L. OFFERING TRANSLATION SERVICES AT CBOC MEETING (Brendan Havenar-Daughton)

Discuss and vote on any requests from the Committee

M. ADOPTION OF “CBOC Ground Rules and Norms” (Brendan Havenar-Daughton)

Discuss, amend and adopt.

N. JOINT BOARD OF EDUCATION / CBOC MEETING AGENDA ITEM BRAINSTORM

Propose, discuss and approve a non-exhaustive list of agenda items to share with President Smith-Folds.

O. SITE VISIT COMMITTEE SITE VISIT SCHEDULE ADOPTION AND REPORT-OUT (Brendan Havenar-Daughton)

Committee Purpose: To establish a method of maximizing committee member engagement in project site visits and draft a proposed site visit schedule for committee review and approval.

Site / Date	3/29/24	4/26/24	5/24/24	6/7/24
Kennedy HS		X		
Richmond HS			X	
Lake ES				X
Hercules MS/HS	X			

PROPOSED SITE VISIT DATES

CBOC BUSINESS – DISCUSSION ITEMS

P. MEMBER SELECTION COMMITTEE REPORT-OUT (Brendan Havenar-Daughton)

Committee Purpose: To review CBOC applications, interview prospective members and support recruitment efforts.

Reference Document: Citizens’ Bond Oversight Committee(CBOC) Selection Committee Process (provided by Luis Freese)

Q. BY-LAWS COMMITTEE REPORT-OUT (Brendan Havenar-Daughton)

Committee Purpose: To review and propose edits of the CBOC By-laws and to present a final draft to the committee for discussion and approval.

Consider scheduling of Bylaws Training by Parliamentarian Tami Dunning

Reference Document: CBOC Bylaws (Rev. 15)

R. WEBSITE COMMITTEE REPORT-OUT (Lorraine Humes)

Purpose: To draft a comprehensive list of specific CBOC website updates required to bring all content up to date and relevant to the Bond Program work currently underway.

S. NEXT STEPS ON THE IMPLEMENTATION OF THE FORENSIC ACCOUNTING INVESTIGATION (FAI) RECOMMENDATIONS (Loraiane Humes)

T. NEW AND OLD BUSINESS (Brendan Havenar-Daughton)

Call for agenda items. Call for Requests for Information. Call for attendance updates – known

absences.

U. NEXT SCHEDULED MEETING

April 8, 2024 time TBD. This is a joint meeting with the WCCUSD Board of Education.

V. ADJOURNMENT

REFERENCE DOCUMENTS

1. Future Agenda Item Log
2. Bylaws Rev. 15
3. CBOC Ground Rules and Norms
4. Notes - CBOC Selection Committee Process
5. CBOC Information Log
6. Roster

Please contact the CBOC Chairperson to suggest any issues to be placed on a future agenda
Brendan.CBOC@gmail.com

Disability Information

Upon written request to the district, disability related modifications or accommodations—including auxiliary aids or services—will be provided. Please contact the Superintendent's Office at (510) 231-1101 at least 48 hours in advance of the meeting.



Projects Status Update

Citizens' Bond Oversight Committee

March 11, 2024

Project Status Update

	SITE	PROJECT	TYPE	STATUS
Planning	Stege ES	Scoping and Prioritization	BOND	Programming and Schematic Design
	SITE	PROJECT	TYPE	STATUS
DESIGN	Kennedy HS	Modernization	BOND	Programming and Schematic Design
	Richmond HS	Modernization	BOND	Programming and Schematic Design
	Kennedy HS	Critical Needs: Demo 100 and 200 Building	BOND	Boiler Room Renovation –Bidding MDF Relocation – DSA Comments Addressed Temp Housing Small Projects - In Progress
	SITE	PROJECT	TYPE	STATUS
PROCUREMENT	Shannon ES	Critical Needs: MPR	BOND	Bids are due 3/12
	SITE	PROJECT	TYPE	STATUS
CONSTRUCTION	Lake	Campus Replacement	BOND	Increment 1 – Complete Increment 2 – Construction
	Hercules M/HS	Critical Needs: Science Building	BOND	Construction
	Collins ES	Critical Needs: HVAC Addition	BOND	PG&E connection planned for March 16
	Cameron School	Critical Needs: HVAC Addition	BOND	Paused until PG&E Connection
	Pinole Valley HS	Fields Restoration & Bleachers	BOND	California Geotechnical Review in Progress

Lake Elementary School Campus Replacement



This two-phase project is the replacement of the Lake ES campus. The first phase includes new classrooms, library, and admin buildings and site work on the East half of the campus. The second phase will include new kindergarten and cafeteria buildings and remaining site work on the West half of the campus.

Lake Elementary School Campus Replacement



Last Month

Lake Elementary School Campus Replacement



Lake Elementary School Campus Replacement



Lake Elementary School Campus Replacement



Lake Elementary School Campus Replacement



Lake Elementary School Campus Replacement



Hercules Middle and High School Critical Needs Project



The primary purpose of this project is to build eight permanent high-quality science labs for both the Middle and High Schools. This project was identified in the Facilities Master Plan as Critical Needs Project. Support spaces include science teacher workrooms and student and staff restrooms. By the end of the project, nine portables will be removed from the campuses.

Hercules M. & H.S. Critical Needs Project



High School – Framing

Hercules M. & H.S. Critical Needs Project



Last Month



Project Status Report: 3/1/2024



Lake Elementary School Replacement Project

2700 11th St.
San Pablo, CA, 94806

Project No: 1000003734 DSA No: 01-119938

Project Scope

Replacement of existing campus with construction of six new buildings. The first phase includes demolition of existing Kindergarten Building and construction of three of the new buildings and site work on the East half of the campus. The second phase will include the other three new buildings and remaining site work on the West half of the campus.

Schedule

Notice to Proceed	8/5/2021
Original Project Duration	1258
Final Completion	1/24/2025
Approved Time Extensions	203
Revised Project Duration	1461
Revised Completion Date	8/15/2025
Calendar Days Elapsed	947 65%

Project Team

Owner	WCCUSD
Design Build Entity	Alten Construction & Co.
Construction Manager	RGM Kramer
Inspector	DSA School Inspectors, Inc.

Contract Summary

Amended Base Contract Amount	\$50,466,705
Amended Project Contingency	\$781,522
Amended District Contingency	\$3,406,055
Original Contract Amount	\$54,654,282
Contract Ammendments	\$2,500,000
Revised Contract Amount	\$57,154,282
Amended Project Contingency	\$781,522
Executed CO	\$221,437
Remaining Contingency	\$560,085
Open PCOs	\$126,310
Rejected PCOs	\$37,785
Amended District Contingency	\$3,406,055
Executed CO	\$944,939
Remaining Contingency	\$2,461,116
Open PCOs	\$179,110
Rejected PCOs	\$23,099
Completed & Stored & Billed to Date	\$28,008,914 51%
Stop Notices	\$0

Project Updates

Activities Last Month:
Site: Finish grading, concrete and asphalt paving, exterior painting. PG&E power to the site. EBMUD fire water and domestic water to the site. Irrigaton. Drains and final connections to site utilites.
BldgA: Flooring, Casework, Interior trim and misc finishes, interior doors and hardware, ceiling tiles. Power to building. Startup HVAC, final connections to systems, exterior misc painting.
Bldg B: Flooring, Casework, Interior trim and misc finishes, interior doors and hardware, ceiling tiles. Power to building. Startup HVAC, final connections to systems, exterior misc painting.
Bldg C: Flooring, Casework, Interior trim and misc finishes, interior doors and hardware. Power to building. Exterior misc painting.
Upcoming Work
Site: Concrete curb, concrete and asphalt paving, exterior painting. Complete fire water connection to EBMUD meter. Fencing and gates.
BldgA: Interior trim and misc finishes, interior doors and hardware, ceiling tiles. Startupand commissioning HVAC systems, final connections to systems, exterior misc painting.
Bldg B: Interior trim and misc finishes, interior doors and hardware, ceiling tiles. Startup and commission HVAC, final connections to systems, exterior misc painting.
Bldg C: Flooring, Casework, Interior trim and misc finishes, interior doors and hardware. HVAC startup and commissioning. Exterior misc painting.

Project Status Report: 2/28/2024



Hercules Middle & High

New Science Building

1900 Refugio Valley Road
Hercules CA, 94547

Project No: 1000004154 DSA No: 01-120266

Project Scope	New 1 story, 14,410 sf classroom building with (8) laboratory classrooms, (2) lab prep rooms, restrooms, associated site work.
	Phase 1: Remove (4) middle school portables, complete student drop off sidewalk and paving improvements
	Phase 2: New science building
	Phase 3: Remove (4) high school portables and (1) restroom portable

Project Team	Owner	WCCUSD
	Architect	DSK Architects
	Construction Manager	Swinerton
	Contractor	Soltek Pacific Construction
	Inspector	Edward Sit

Schedule	NTP	6/13/2023
	Original Project Duration	429
	Final Completion	8/14/2024
	Approved Time Extensions	0
	Revised Project Duration	429
	Revised Completion Date	8/14/2024
	Calendar Days Lapsed	260 61%

Contract Summary	Original Contract Amount	\$15,613,000	
	BOE Executed COs	\$119,315.00	0.76%
	Unforeseen Conditions	\$0.00	0.00%
	Owner Requested	\$94,986.00	0.61%
	Design Changes	\$24,329.00	0.16%
	Outside Agency/Other	\$0.00	0.00%
	Revised Contract Amount (Contract + \$ Executed CO)	15,732,315.00	
	No. of PCOs	18	
	Pending PCOs	\$497,790.46	3.19%
	Rejected/Voided PCOs	\$6,586.66	0.04%
	Completed & Stored \$ Billed to Date	\$5,259,709.32	33.43%
	Stop Notices	\$0	

Project Status	Completed Work: - Building: Continue framing/backing/blocking Middle School. Continue rough-in MS restroom plumbing. Begin MS electrical rough in. Begin MS roof framing and sheathing. Install High School steel. Begin HS wall framing. - Mock up water/air barrier- in progress
	Upcoming Work: - Building: Continue MS roof framing. Continue MS plumbing, electrical rough in. Continue HS wall framing. - Site: Backfill seat walls, ramp
	Project Issues: Weather has impacted the progress of construction activities.



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

CONSTRUCTION NEWSLETTER



LAKE ELEMENTARY CAMPUS REPLACEMENT PROJECT

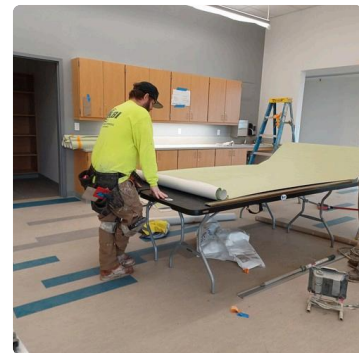
Project Updates - March 2024

Construction Activity

Building A - Office and Library

Ongoing work in Progress:

- Final connections for fire alarm and data
- Installing wall covering in the library and main office
- Installing acoustic ceiling tile and wood plank ceiling
- Installing markerboards
- Hanging interior doors
- Commissioning the HVAC systems



Building B and C - Classroom Buildings

Ongoing work in Progress:

- Final connections for fire alarm and data
- Complete flooring
- Installing acoustic ceiling tile and wood plank ceiling
- Installing markerboards
- Hanging interior doors
- Start and Commission the HVAC systems



Site Work

- Installing concrete sidewalks and plazas between the buildings
- Beginning perimeter fencing
- Installing curb and gutter on the emergency access road and student drop-off



Project Overview

- **Project Scope:** The primary purpose of this project is to replace the school campus. Campus will be occupied during the duration of this project. The project will have two main construction phases. The first phase will include new buildings and site work on the East half of the campus and the second phase will include new buildings and remaining site work on the West half of the campus. Project design started in August 2021 and the first phase of construction is scheduled to start in Summer 2022. Construction for Phase 1 is scheduled through Summer of 2023 and Phase 2 is scheduled through Fall 2025. This project is an investment in our community through the use of taxpayer bond dollars.
- **Architect:** Quattrocchi Kwok Architects - QKA
- **Anticipated Completion:** Fall 2025

Project Website

Additional information and past newsletters can be found on the project website. To receive an email of this monthly newsletter or ask a project question, please email: askfacilities@wccusd.net



Site Work

Forming the curb along the emergency access road

Project Team:
Design Build Contractor:
Alten Construction

Construction Manager:
RGM Kramer Inc.
Matthew Medeiros
Matthew.Medeiros@wccusd.net



Main Street

Preparing for concrete between the Library and classroom buildings



Lake Construction Newsletter

WCCUSD Facilities Planning & Construction

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WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

CONSTRUCTION NEWSLETTER



HERCULES MIDDLE AND
HIGH SCHOOL
CRITICAL NEEDS PROJECT
SCIENCE BUILDING

Project Updates - March 2024

Construction Completed Last Month

- Started Framing on the High School side
- Completed wall framing on the Middle School side
- Installed glulam beams and started roof framing on the Middle School Side
- Started electrical rough-in
- Ongoing placement of structural steel



Construction Work Planned for This Month

- Continue framing on the High School side
- Install glulam beams and start roof framing on the High School Side
- Roof framing will be completed on the Middle School side and start on the High School side
- Ongoing electrical and plumbing rough-in



Project Overview

- **Project Scope:** The primary purpose of this project is to build eight permanent high-quality science labs for both the Middle and High Schools. This project was identified in the Facilities Master Plan as a Critical Needs Project. Support spaces include science teacher workrooms and student and staff restrooms. By the end of the project, nine portables will be removed from the campuses.
- **Architect:** DSK Architects
- **Contractor:** Soltek Pacific Construction
- **Anticipated Completion:** Summer 2024

Project Website

Additional information and past newsletters can be found on the project website. To receive an email of this monthly newsletter or ask a project question, please email: askfacilities@wccusd.net



Rough-In

Electrical boxes and conduit

Contact Information

Contractor:

Soltek Pacific Construction

Construction Manager:

Swinerton

Christine Tai

christine.tai@wccusd.net



Workroom

Roof joists and ceiling hangers

E

Hercules Construction Newsletter

WCCUSD Facilities Planning & Construction

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WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

CONSTRUCTION NEWSLETTER DESIGN EDITION

RICHMOND HIGH SCHOOL MODERNIZATION PROJECT



One of Facilities' team goals is to keep you updated and engaged on facilities within our District. This newsletter is meant to keep you posted specifically on our Richmond High School Modernization Project.

March 2024 - Status: Design

Get Involved ...We need your input on how Richmond High could look!

Please complete the survey by March 27th

Por favor, complete la encuesta antes del 27 de Marzo



Click or Scan for the English Survey

<https://qr.codes/eCZ83Q>



Haga clic o escanee para ver la
encuesta en español

<https://qr.codes/Z425eX>

Save The Date: Community Meeting April 25th @ 6:00pm



Where have we been?

On November 8th, the WCCUSD Board approved the scope and budget for the modernization project at Richmond High School. The scope includes demolishing part of the classroom building and building a new two-story building along 23rd Street. The remaining portion of the classroom building will be updated, including adding windows. The large gym and 600 Buildings will be refreshed. If you would like to see the options and other information from the scope development process, please click on the project website button below.

Project Website

Contact Information

Architect:

DLR Group

Construction Manager:

Tim Haley

tim.haley@wccusd.net



RHS Modernization Project Newsletter

WCCUSD Facilities Planning & Construction

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A/P Check List

January, 2024
Fund 21

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
Site 000- UNDISTRIBUTED						76,073.99	
ALTEN CONSTRUCTION INC	231543	01/30/24	21-9748-9135-000	1000003734-28ATRUST	01/02/24	76,073.99	1000003734 DECEMBER 2023 RETAINAGE
Site 108- CAMERON						51,061.82	
ALTEN CONSTRUCTION INC	231038	01/17/24	21-9745-6211-108	1000004033-10A	01/08/24	48,901.82	CAMERON SCHOOL CNP&HVAC DECEMBER 2023
BRADLEY J WILLIAMSON	231403	01/23/24	21-9745-6214-108	1918	11/30/23	1,680.00	CAMERON SCHOOL CNP NOVEMBER 2023
BRADLEY J WILLIAMSON	231403	01/23/24	21-9745-6214-108	1921	12/31/23	480.00	CAMERON SCHOOL CNP DECEMBER 2023
Site 110- COLLINS						54,192.41	
ALTEN CONSTRUCTION INC	231038	01/17/24	21-9745-6211-110	1000004033-10B	01/02/24	51,552.41	COLLINS ES CNP&HVAC DECEMBER 2023
BRADLEY J WILLIAMSON	231031	01/09/24	21-9745-6214-110	1919	11/30/23	1,680.00	COLLINS ES CNP NOVEMBER 2023
BRADLEY J WILLIAMSON	231403	01/23/24	21-9745-6214-110	1922	12/31/23	960.00	COLLINS ES CNP DECEMBER 2023
Site 134- LAKE						1,514,993.75	
ALTEN CONSTRUCTION INC	231038	01/17/24	21-9745-6201-134	1000003734-28B	01/02/24	0.00	LAKE ES CAMPUS REPLACE DESIGN DECEMBER 2023
ALTEN CONSTRUCTION INC	231038	01/17/24	21-9748-6211-134	1000003734-28A	01/02/24	1,445,405.85	LAKE ES CAMPUS REPLACE CONSTRUCTION DECEMBER 2023
ALTEN CONSTRUCTION INC	231542	01/30/24	21-9745-6201-134	1000003734-28B*	01/02/24	25,257.68	LAKE ES CAMPUS REPLACE DESIGN DECEMBER 2023 REISSU
AQUATECH CONSULTANCY, INC	230863	01/09/24	21-9745-5860-134	53527	12/05/23	989.00	LAKE ES REPLACEMENT PROJECT NOVEMBER 2023
AQUATECH CONSULTANCY, INC	231243	01/23/24	21-9745-5860-134	53629	01/05/24	2,116.00	LAKE ES REPLACEMENT PROJECT DECEMBER 2023
DSA SCHOOL INSPECTORS, INC.	230895	01/09/24	21-9745-6214-134	23-2238	11/30/23	20,367.00	LAKE ES CAMPUS REPLACEMENT NOVEMBER 2023
DSA SCHOOL INSPECTORS, INC.	231283	01/23/24	21-9745-6214-134	23-2247	12/31/23	19,804.00	LAKE ES CAMPUS REPLACE DECEMBER 2023
US BANK	231225	01/17/24	21-9745-6190-134	MNO-12/22/23E	11/09/23	1,026.00	ANNUAL PERMIT FEE 7/1/23-6/30/24
US BANK	231225	01/17/24	21-9745-6190-134	MNO-12/23/23F	11/09/23	28.22	ANNUAL PERMIT FEE SERVICE FEE
Site 154- SHANNON						16,386.21	
HAMILTON AND AITKEN ARCHITECTS	231308	01/23/24	21-9745-6201-154	2020.160.13	12/18/23	16,386.21	SHANNON ES ARCHITECTURAL SVCS 8/1/23-11/30/23
Site 360- KENNEDY						110,579.60	
ANTHEM SPORTS, LLC	230860	01/09/24	21-9747-4400-360	383112	12/20/23	8,480.35	KHS FIELD BENCHES AND TURF PROTECTORS
HKIT ARCHITECTS	230914	01/09/24	21-9747-6190-360	6.	11/30/23	15,134.25	KENNEDY HS MODERNIZATION PROJECT NOVEMBER 2023
HKIT ARCHITECTS	231607	01/30/24	21-9745-6201-360	7A.	12/31/23	86,965.00	KENNEDY HS CNP ARCHITECTURAL S
Site 362-PINOLE VALLEY						34,115.39	
CAL ENGINEERING AND GEOLOGY IN	231061	01/17/24	21-9745-6190-362	7500848	10/30/23	6,312.50	PVHS SLOPE AND DRAINAGE IMPROV 9/23/23-10/20/23
CAL ENGINEERING AND GEOLOGY IN	231061	01/17/24	21-9745-6190-362	7501007	12/23/23	2,782.50	PVHS SLOPE AND DRAINAGE IMPROV 11/11/23-12/8/23
QUICK CRETE PRODUCTS CORP	231674	01/30/24	21-9748-4400-362	128676	12/07/23	21,880.39	PVHS FIELDS PERMTRASH RECEPTABLES DECEMBER 2023
THUNDER MOUNTAIN ENTERPRISES,	231021	01/09/24	21-9745-5860-362	20238	11/20/23	820.00	PVHS FIELD HOUSE AND BLEACHERS 10/20/23-11/13/23
THUNDER MOUNTAIN ENTERPRISES,	231221	01/17/24	21-9745-5860-362	20262	12/20/23	2,320.00	PVHS FIELD HOUSE AND BLEACHERS 11/20/23-12/20/23
Site 364- RICHMOND HIGH						141,592.50	
DLR GROUP INC, A CALIFORNIA CO	231087	01/17/24	21-9747-6190-364	0224973	10/10/23	76,125.00	RICHMOND HS MODERNIZATION PROJ SEPTEMBER 2023
DLR GROUP INC, A CALIFORNIA CO	231087	01/17/24	21-9747-6190-364	0226229	11/10/23	65,467.50	RICHMOND HS MODERNIZATION PROJ OCTOBER 2023
Site 376- HERCULES						103,913.56	
APEX TESTING LABORATORIES, INC	230861	01/09/24	21-9745-5890-376	2315187-02R	11/01/23	12,348.00	HERCULES MHS CNP SCIENCE BLDG 7/1/23-10/13/23
APEX TESTING LABORATORIES, INC	230861	01/09/24	21-9745-5890-376	2315187-03R	11/17/23	11,744.16	HERCULES MHS CNP SCIENCE BUILD 10/14/23-11/10/23
ATLAS TECHNICAL CONSULTANTS LL	230870	01/09/24	21-9745-6190-376	013416	12/01/23	1,825.00	HECULES MS/HS - NEW SCIENCE BLDG CNP OCTOBER 2023



A/P Check List

January 2024
Fund 21

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
ATLAS TECHNICAL CONSULTANTS LL	231247	01/23/24	21-9745-6190-376	013621	12/27/23	2,906.00	HECULES MS/HS - NEW SCIENCE BLDG CNP NOVEMBER 2023
ATLAS TECHNICAL CONSULTANTS LL	231551	01/30/24	21-9745-6190-376	013777	01/22/24	596.00	HECULES MS/HS - NEW SCIENCE BLDG DECEMBER 2023
DSK LLP	230896	01/09/24	21-9745-6201-376	015-3566	12/12/23	10,454.50	HERCULES M/H SCHOOL CNP ARCH&ENG SVCS OCTOBER 2023
DSK LLP	231582	01/30/24	21-9745-6201-376	016-3611	01/22/24	22,999.90	HERCULES M/H SCHOOL CNP ARCHIT DECEMBER 2023
EDWARD SIT	230900	01/09/24	21-9745-6214-376	5	12/11/23	21,600.00	HERCULES MHS SCIENCE BLDG CNP NOVEMBER 2023
EDWARD SIT	231096	01/17/24	21-9745-6214-376	6	01/04/24	19,440.00	HERCULES MHS SCIENCE BLDG CNP DECEMBER 2023
Site 615- OPERATIONAL SUPPT SRVS						92,571.58	
BLUEPRINT EXPRESS CORPORATION	231053	01/17/24	21-9748-6207-615	RICH-42931	11/14/23	447.85	FOC DOCS CUPCCA KHS FENCING 11/14/23
BLUEPRINT EXPRESS CORPORATION	231053	01/17/24	21-9748-6207-615	RICH-43167	11/21/23	654.65	FOC DOCS LAKE ES TECH INFRASTRUCTURE 11/21/23
BLUEPRINT EXPRESS CORPORATION	231053	01/17/24	21-9748-6207-615	RICH-44199	12/20/23	461.55	FOC DOCS LAKE ES FF&E 12/20/23
BLUEPRINT EXPRESS CORPORATION	231053	01/17/24	21-9748-6207-615	RICH-44627	01/08/24	494.30	FOC DOCS RFQ/RFP PROJECT 2023 HAZMAT KHS 1/8/24
COLBI TECHNOLOGIES	231076	01/17/24	21-9748-5860-615	10469	01/04/24	11,970.00	FOC PROGRAM MANAGEMENT SOTWARE DECEMBER 2023
EMPLOYERS ADVOCATE INC	230902	01/09/24	21-9748-5890-615	11288	12/14/23	637.50	DW PROJECT LABOR ADMIN SERVICE NOVEMBER 2023
EMPLOYERS ADVOCATE INC	231293	01/23/24	21-9748-5890-615	11289	01/11/24	450.00	DW PROJECT LABOR ADMIN SERVICE DECEMBER 2023
ORBACH HUFF & HENDERSON LLP	230966	01/09/24	21-9790-5895-615	103120	01/02/24	4,072.93	BOND LEGAL FUND 21 NOVEMBER 2023
ORBACH HUFF & HENDERSON LLP	230966	01/09/24	21-9790-5895-615	103123	01/02/24	196.60	LAKE ES MODERNIZATION NOVEMBER 2023
ORBACH HUFF & HENDERSON LLP	231334	01/23/24	21-9790-5895-615	103551	01/16/24	897.60	BOND LEGAL FUND 21 DECEMBER 2023
ORBACH HUFF & HENDERSON LLP	231334	01/23/24	21-9790-5895-615	103555	01/16/24	2,383.60	LAKE ES MODERNIZATION DECEMBER 2023
ROEBBELEN CONSTRUCTION MANAGEM	231356	01/23/24	21-9745-6217-615	342265-19	12/08/23	10,920.00	VARIOUS SITES PROJECT COORDINATION NOVEMBER 2023
ROEBBELEN CONSTRUCTION MANAGEM	231679	01/30/24	21-9745-6217-615	342265-20	01/09/24	8,960.00	VARIOUS SITES PROJECT COORDINATION DECEMBER 2023
SWINERTON MANAGEMENT & CONSULT	231381	01/23/24	21-9745-6217-615	18100022-055	12/12/23	39,975.00	FOC - STAFF AUGMENTATION NOVEMBER 2023
TIMOTHY R. HALEY	231114	01/17/24	21-9748-6203-615	35	12/12/23	10,050.00	FOC DESIGN MANAGEMENT SVCS NOVEMBER 2023
Grand Total						2,195,480.81	



A/P Check List

February, 2024
Fund 21

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
Site 000- UNDISTRIBUTED						100,192.49	
SOLPAC CONSTRUCTION INC	232318	02/27/24	21-9745-9135-000	10000004154-5&6TRUST	01/16/24	100,192.49	1000004154 NOVEMBER&DECEMBER 2023 RETAINAGE
SITE 150- RIVERSIDE						8,280.40	
DIVISION OF STATE ARCHITECT	232210	02/27/24	21-9745-6205-150	01 13690	01/23/24	8,280.40	RIVERSIDE ES APPLICATION FEE PLAYGROUND SHADE STR
Site 154- SHANNON						190,083.00	
EAST BAY MUNICIPAL UTILITY DIS	232213	02/27/24	21-9745-6219-154	WSA#18749	01/30/24	190,083.00	SHANNON ES INSTALLATION & IRRIGATION SERVICE
Site 360- KENNEDY						74,189.25	
HKIT ARCHITECTS	232021	02/13/24	21-9747-6190-360	7.	12/31/23	31,414.25	KENNEDY HS MODERNIZATION PROJECT DECEMBER 2023
TERRACON CONSULTANTS, INC.	232140	02/13/24	21-9745-6207-360	TK57975	01/08/24	4,400.00	KHS BOILER RM MATERIAL TESTING 10/15/23-12/30/23
UNDERWOOD & ROSENBLUM INC.	232146	02/13/24	21-9747-6190-360	J23088-1	12/20/23	38,375.00	KHS TOPO UTILITY SURVEYING 9/9/23-11/26/23
Site 362-PINOLE VALLEY						300.00	
THUNDER MOUNTAIN ENTERPRISES,	232334	02/27/24	21-9745-5860-362	19868	08/28/23	300.00	PVHS FIELD HOUSE AND BLEACHERS 8/2/23
Site 364- RICHMOND HIGH						21,907.50	
DLR GROUP INC, A CALIFORNIA CO	232211	02/27/24	21-9747-6190-364	00228701	02/01/24	10,657.50	RICHMOND HS MODERNIZATION PROJ DEDCEMBER 2023
UNDERWOOD & ROSENBLUM INC.	232146	02/13/24	21-9747-6190-364	J23089-1	12/20/23	11,250.00	RHS TOPO UTILITY SURVEYING 9/9/23-11/26/23
Site 376- HERCULES						930,289.75	
APEX TESTING LABORATORIES, INC	232178	02/27/24	21-9745-5890-376	2315187-04	01/17/24	16,624.45	HERCULES MHS CNP SCIENCE BUILD 11/14/23-1/5/24
EDWARD SIT	232218	02/27/24	21-9745-6214-376	7	02/08/24	22,680.00	HERCULES MHS SCIENCE BLDG CNP JANUARY 2024
SOLPAC CONSTRUCTION INC	232124	02/13/24	21-9745-6211-376	1000004154-6	01/16/24	890,985.30	HERCULES MS/HS SCIENCE BUILDING DECEMBER 2023
Site 615- OPERATIONAL SUPPT SRVS						9,079.00	
BLUEPRINT EXPRESS CORPORATION	232187	02/27/24	21-9748-6207-615	RICH-46196	02/13/24	475.00	FOC DOCS RGQP PROJ KHS&RHS MODERN PROJ 2/13/24
DEL MOR CONSULTING INC	231973	02/13/24	21-9745-6214-615	220046	01/31/24	90.00	COLLINS ES DSA LEGACY CLOSEOUT JANUARY 2024
ORBACH HUFF & HENDERSON LLP	232282	02/27/24	21-9790-5895-615	103552	01/16/24	3,537.10	BOND LEGAL FUND 21 DECEMBER 2023
ORBACH HUFF & HENDERSON LLP	232282	02/27/24	21-9790-5895-615	103831	02/12/24	4,976.90	CONTINUING CONTRACT-ORBACH HUFF & HENDERSON
Grand Total						1,334,321.39	



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

School/Project Name	Budget			Commitments			Expenditures	
	Initial Budget	Approved Budget Changes	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
1 Cameron								
* Critical Needs	1,300,000	2,200,000	3,500,000	3,266,251	93.3%	233,749	3,163,496	90.4%
	1,300,000	2,200,000	3,500,000	3,266,251	93.3%	233,749	3,163,496	90.4%
1 Chavez Elementary School								
Critical Needs	600,000	(527,153)	72,847	72,847	100.0%	-	72,847	100.0%
	600,000	(527,153)	72,847	72,847	100.0%	-	72,847	100.0%
1 Collins Elementary School								
* Critical Needs	3,500,000	3,800,000	7,300,000	6,579,733	90.1%	720,267	6,200,612	84.9%
	3,500,000	3,800,000	7,300,000	6,579,733	90.1%	720,267	6,200,612	84.9%
1 Fairmont Elementary School								
* Critical Needs	3,000,000	-	3,000,000	2,738,183	91.3%	261,817	2,738,183	91.3%
	3,000,000	-	3,000,000	2,738,183	91.3%	261,817	2,738,183	91.3%
1 Grant Elementary School								
Critical Needs	900,000	(688,533)	211,467	211,467	100.0%	-	211,467	100.0%
	900,000	(688,533)	211,467	211,467	100.0%	-	211,467	100.0%
1 Harmon Knolls								
Critical Needs	200,000	206,946	406,946	406,946	100.0%	-	406,946	100.0%
Soil Testing	100,000	(58,511)	41,489	41,489	100.0%	-	41,489	100.0%
	300,000	148,435	448,435	448,435	100.0%	-	448,435	100.0%
1 Highland Elementary School								
* Water & Power Upgrade	-	747,125	747,125	-	0.0%	747,125	-	0.0%
Critical Needs	800,000	(747,125)	52,875	52,875	100.0%	-	52,875	100.0%
	800,000	-	800,000	52,875	6.6%	747,125	52,875	6.6%
1 Lake Elementary School								
* Campus Replacement	64,499,361	0	64,499,361	60,633,622	94.0%	3,865,739	29,817,780	46.2%
Portable Demolition	500,000	(352,499)	147,501	147,501	100.0%	-	147,501	100.0%
	64,999,361	(352,499)	64,646,862	60,781,123	94.0%	3,865,739	29,965,281	46.4%
1 Michelle Obama School								
* Campus Replacement	40,300,000	-	40,300,000	39,361,480	97.7%	938,520	39,361,480	97.7%
	40,300,000	-	40,300,000	39,361,480	97.7%	938,520	39,361,480	97.7%
1 Ohlone Elementary School								
Critical Needs	800,000	(176,115)	623,885	623,885	100.0%	-	623,885	100.0%
	800,000	(176,115)	623,885	623,885	100.0%	-	623,885	100.0%
1 Olinda Elementary School								
Critical Needs	1,000,000	(206,753)	793,247	793,247	100.0%	-	793,247	100.0%
	1,000,000	(206,753)	793,247	793,247	100.0%	-	793,247	100.0%
1 Riverside Elementary School								
* Critical Needs	6,900,000	-	6,900,000	4,123,824	59.8%	2,776,176	4,073,378	59.0%
	6,900,000	-	6,900,000	4,123,824	59.8%	2,776,176	4,073,378	59.0%
1 Shannon Elementary School								
* Critical Needs	7,100,000	2,200,000	9,300,000	715,559	7.7%	8,584,441	575,256	6.2%
	7,100,000	2,200,000	9,300,000	715,559	7.7%	8,584,441	575,256	6.2%
1 Stege Elementary School								
* Critical Needs	43,000,000	-	43,000,000	76,700	0.2%	42,923,300	76,700	0.2%
	43,000,000	-	43,000,000	76,700	0.2%	42,923,300	76,700	0.2%
1 Valley View Elementary School								
Critical Needs	1,000,000	91,447	1,091,447	1,091,447	100.0%	-	1,091,447	100.0%
	1,000,000	91,447	1,091,447	1,091,447	100.0%	-	1,091,447	100.0%
2 Betty Reid Soskin Middle School								
Critical Needs	3,100,000	2,069,597	5,169,597	5,169,597	100.0%	-	5,169,597	100.0%
	3,100,000	2,069,597	5,169,597	5,169,597	100.0%	-	5,169,597	100.0%
3 Hercules High School								
* Critical Needs	14,700,000	5,000,000	19,700,000	17,211,908	87.4%	2,488,092	6,227,349	31.6%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

School/Project Name	Budget			Commitments			Expenditures	
	Initial Budget	Approved Budget Changes	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
3 Kennedy High School	14,700,000	5,000,000	19,700,000	17,211,908	87.4%	2,488,092	6,227,349	31.6%
* Critical Needs	12,200,000	-	12,200,000	948,567	7.8%	11,251,433	565,606	4.6%
	12,200,000	-	12,200,000	948,567	7.8%	11,251,433	565,606	4.6%
3 Richmond High School								
* Gym and Seismic Classroom	15,100,000	5,900,000	21,000,000	20,251,051	96.4%	748,949	20,250,034	96.4%
	15,100,000	5,900,000	21,000,000	20,251,051	96.4%	748,949	20,250,034	96.4%
Totals	220,599,361	19,458,425	240,057,786	164,518,178	68.5%	75,539,608	121,661,174	50.7%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

School/Project Name	Budget			Commitments			Expenditures	
	Initial Budget	Approved Budget Changes	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	% Budget Spent
3 Kennedy High School								
* Fields, Bleachers, Press Box	6,600,000	0	6,600,000	6,192,997	93.8%	407,003	6,125,145	92.8%
*Modernization	280,100,000	-	280,100,000	1,198,465	0.4%	278,901,535	360,090	0.1%
	286,700,000	0	286,700,000	7,391,462	2.6%	279,308,538	6,485,235	2.3%
3 Richmond High School								
* Modernization	280,100,000	-	280,100,000	822,500	0.3%	279,277,500	315,750	0.1%
	280,100,000	-	280,100,000	822,500	0.3%	279,277,500	315,750	0.1%
Totals	566,800,000	0	566,800,000	8,213,962	1.4%	558,586,038	6,800,985	1.2%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

School/Project Name	Budget	Commitments			Expenditures		
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	Remaining Against Committed	% Budget Spent
1 Bayview Elementary School							
Legacy Project	19,850,802	19,850,802	100.0%	-	19,850,802	-	100.0%
	19,850,802	19,850,802	100.0%	-	19,850,802	-	100.0%
1 Cameron							
* Critical Needs	3,500,000	3,266,251	93.3%	233,749	3,163,496	102,756	90.4%
Legacy Project	122,195	122,195	100.0%	-	122,195	-	100.0%
	3,622,195	3,388,446	93.5%	233,749	3,285,691	102,756	90.7%
1 Castro Elementary School							
Legacy Project	620,944	620,944	100.0%	-	620,944	-	100.0%
	620,944	620,944	100.0%	-	620,944	-	100.0%
1 Chavez Elementary School							
Critical Needs	72,847	72,847	100.0%	-	72,847	-	100.0%
Legacy Project	985,387	985,387	100.0%	-	985,387	-	100.0%
	1,058,234	1,058,234	100.0%	-	1,058,234	-	100.0%
1 Collins Elementary School							
* Critical Needs	7,300,000	6,579,733	90.1%	720,267	6,200,612	379,121	84.9%
Legacy Project	1,638,871	1,638,871	100.0%	-	1,638,871	-	100.0%
	8,938,871	8,218,604	91.9%	720,267	7,839,483	379,121	87.7%
1 Coronado Elementary School							
Legacy Project	43,022,627	43,022,627	100.0%	-	43,022,627	-	100.0%
	43,022,627	43,022,627	100.0%	-	43,022,627	-	100.0%
1 Dover Elementary School							
Legacy Project	35,095,267	35,095,267	100.0%	-	35,095,267	-	100.0%
	35,095,267	35,095,267	100.0%	-	35,095,267	-	100.0%
1 Downer Elementary School							
Legacy Project	33,415,902	33,415,902	100.0%	-	33,415,902	-	100.0%
	33,415,902	33,415,902	100.0%	-	33,415,902	-	100.0%
1 El Sobrante Elementary School							
Legacy Project	536,231	536,231	100.0%	-	536,231	-	100.0%
	536,231	536,231	100.0%	-	536,231	-	100.0%
1 Ellerhorst Elementary School							
Legacy Project	13,931,806	13,931,806	100.0%	-	13,931,806	-	100.0%
	13,931,806	13,931,806	100.0%	-	13,931,806	-	100.0%
1 Fairmont Elementary School							
* Critical Needs	3,000,000	2,738,183	91.3%	261,817	2,738,183	-	91.3%
Legacy Project	3,864,259	3,864,259	100.0%	-	3,864,259	-	100.0%
	6,864,259	6,602,441	96.2%	261,817	6,602,441	-	96.2%
1 Ford Elementary School							
Legacy Project	30,817,526	30,817,526	100.0%	-	30,817,526	-	100.0%
	30,817,526	30,817,526	100.0%	-	30,817,526	-	100.0%
1 Grant Elementary School							
Critical Needs	211,467	211,467	100.0%	-	211,467	-	100.0%
Legacy Project	1,944,098	1,944,098	100.0%	-	1,944,098	-	100.0%
	2,155,565	2,155,565	100.0%	-	2,155,565	-	100.0%
1 Hanna Ranch Elementary School							
Legacy Project	783,349	783,349	100.0%	-	783,349	-	100.0%
	783,349	783,349	100.0%	-	783,349	-	100.0%
1 Harbour Way							
Legacy Project	121,944	121,944	100.0%	-	121,944	-	100.0%
	121,944	121,944	100.0%	-	121,944	-	100.0%
1 Harding Elementary School							
Legacy Project	22,632,446	22,632,446	100.0%	-	22,632,446	-	100.0%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

School/Project Name	Budget	Commitments			Expenditures		
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	Remaining Against Committed	% Budget Spent
1 Harmon Knolls	22,632,446	22,632,446	100.0%	-	22,632,446	-	100.0%
Critical Needs	406,946	406,946	100.0%	-	406,946	-	100.0%
Soil Testing	41,489	41,489	100.0%	-	41,489	-	100.0%
	448,435	448,435	100.0%	-	448,435	-	100.0%
1 Highland Elementary School							
* Water & Power Upgrade	747,125	-	0.0%	747,125	-	-	0.0%
Critical Needs	52,875	52,875	100.0%	-	52,875	-	100.0%
Legacy Project	1,879,839	1,879,839	100.0%	-	1,879,839	-	100.0%
	2,679,839	1,932,714	72.1%	747,125	1,932,714	-	72.1%
1 Kensington Elementary School							
Legacy Project.	19,343,892	19,343,892	100.0%	-	19,343,892	-	100.0%
	19,343,892	19,343,892	100.0%	-	19,343,892	-	100.0%
1 King Elementary School							
Legacy Project	25,342,166	25,342,166	100.0%	-	25,342,166	-	100.0%
	25,342,166	25,342,166	100.0%	-	25,342,166	-	100.0%
1 Lake Elementary School							
* Campus Replacement	64,499,361	60,633,622	94.0%	3,865,739	29,817,780	30,815,842	46.2%
Legacy Project	1,500,322	1,500,322	100.0%	-	1,500,322	-	100.0%
Portable Demolition	147,501	147,501	100.0%	-	147,501	-	100.0%
	66,147,184	62,281,445	94.2%	3,865,739	31,465,603	30,815,842	47.6%
1 Lincoln Elementary School							
Legacy Project	17,676,561	17,676,561	100.0%	-	17,676,561	-	100.0%
	17,676,561	17,676,561	100.0%	-	17,676,561	-	100.0%
1 Lupine Hills Elementary School							
Legacy Project	15,395,678	15,395,678	100.0%	-	15,395,678	-	100.0%
	15,395,678	15,395,678	100.0%	-	15,395,678	-	100.0%
1 Madera Elementary School							
Legacy Project	12,233,801	12,233,801	100.0%	-	12,233,801	-	100.0%
	12,233,801	12,233,801	100.0%	-	12,233,801	-	100.0%
1 Michelle Obama School							
* Campus Replacement	40,300,000	39,361,480	97.7%	938,520	39,361,480	-	97.7%
Legacy Project	3,829,324	3,829,324	100.0%	-	3,829,324	-	100.0%
	44,129,324	43,190,804	97.9%	938,520	43,190,804	-	97.9%
1 Mira Vista K-8							
Legacy Project	16,651,130	16,651,130	100.0%	-	16,651,130	-	100.0%
	16,651,130	16,651,130	100.0%	-	16,651,130	-	100.0%
1 Montalvin K-8							
Additional New Classrooms	4,028,011	4,028,011	100.0%	-	4,028,011	-	100.0%
Legacy Project	12,763,017	12,763,017	100.0%	-	12,763,017	-	100.0%
	16,791,028	16,791,028	100.0%	-	16,791,028	-	100.0%
1 Murphy Elementary School							
Legacy Project	15,619,655	15,619,655	100.0%	-	15,619,655	-	100.0%
	15,619,655	15,619,655	100.0%	-	15,619,655	-	100.0%
1 Nystrom Elementary School							
Classroom Renovation	30,233,455	30,233,455	100.0%	-	30,233,455	-	100.0%
Demo Portable and Sitework	518,285	518,285	100.0%	-	518,285	-	100.0%
Legacy Project	5,442,234	5,442,234	100.0%	-	5,442,234	-	100.0%
Multi-purpose Room	11,606,839	11,606,839	100.0%	-	11,606,839	-	100.0%
	47,800,813	47,800,813	100.0%	-	47,800,813	-	100.0%
1 Ohlone Elementary School							
Classroom and Admin Building	24,508,510	24,508,510	100.0%	-	24,508,510	-	100.0%
Critical Needs	623,885	623,885	100.0%	-	623,885	-	100.0%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

School/Project Name	Budget	Commitments			Expenditures		
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	Remaining Against Committed	% Budget Spent
Legacy Project	3,962,598	3,962,598	100.0%	-	3,962,598	-	100.0%
Portable Removal and Playground	5,397,758	5,397,758	100.0%	-	5,397,758	-	100.0%
	34,492,752	34,492,752	100.0%	-	34,492,752	-	100.0%
1 Olinda Elementary School							
Critical Needs	793,247	793,247	100.0%	-	793,247	-	100.0%
Legacy Project	1,286,942	1,286,942	100.0%	-	1,286,942	-	100.0%
	2,080,188	2,080,188	100.0%	-	2,080,188	-	100.0%
1 Peres K-8							
Legacy Project	21,424,293	21,424,293	100.0%	-	21,424,293	-	100.0%
	21,424,293	21,424,293	100.0%	-	21,424,293	-	100.0%
1 RCP Charter School							
Legacy Project	4,415,204	4,415,204	100.0%	-	4,415,204	-	100.0%
	4,415,204	4,415,204	100.0%	-	4,415,204	-	100.0%
1 Riverside Elementary School							
* Critical Needs	6,900,000	4,123,824	59.8%	2,776,176	4,073,378	50,447	59.0%
Legacy Project	14,611,005	14,611,005	100.0%	-	14,611,005	-	100.0%
	21,511,005	18,734,829	87.1%	2,776,176	18,684,383	50,447	86.9%
1 Seaview Elementary School							
Legacy Project	499,116	499,116	100.0%	-	499,116	-	100.0%
	499,116	499,116	100.0%	-	499,116	-	100.0%
1 Shannon Elementary School							
* Critical Needs	9,300,000	715,559	7.7%	8,584,441	575,256	140,303	6.2%
Legacy Project	1,555,163	1,555,163	100.0%	-	1,555,163	-	100.0%
	10,855,163	2,270,722	20.9%	8,584,441	2,130,419	140,303	19.6%
1 Sheldon Elementary School							
Legacy Project	15,102,837	15,102,837	100.0%	-	15,102,837	-	100.0%
	15,102,837	15,102,837	100.0%	-	15,102,837	-	100.0%
1 Stege Elementary School							
* Critical Needs	43,000,000	76,700	0.2%	42,923,300	76,700	-	0.2%
Legacy Project	3,445,886	3,445,886	100.0%	-	3,445,886	-	100.0%
	46,445,886	3,522,586	7.6%	42,923,300	3,522,586	-	7.6%
1 Stewart K-8							
Legacy Project	16,737,037	16,737,037	100.0%	-	16,737,037	-	100.0%
	16,737,037	16,737,037	100.0%	-	16,737,037	-	100.0%
1 Tara Hills Elementary School							
Legacy Project	14,975,067	14,975,067	100.0%	-	14,975,067	-	100.0%
	14,975,067	14,975,067	100.0%	-	14,975,067	-	100.0%
1 TLC Elementary School							
Legacy Project	116,673	116,673	100.0%	-	116,673	-	100.0%
	116,673	116,673	100.0%	-	116,673	-	100.0%
1 Valley View Elementary School							
Critical Needs	1,091,447	1,091,447	100.0%	-	1,091,447	-	100.0%
Existing Campus Demo	33,096	33,096	100.0%	-	33,096	-	100.0%
Legacy Project	3,908,093	3,908,093	100.0%	-	3,908,093	-	100.0%
Portables	5,189,726	5,189,726	100.0%	-	5,189,726	-	100.0%
	10,222,362	10,222,362	100.0%	-	10,222,362	-	100.0%
1 Verde K-8							
Legacy Project	16,065,870	16,065,870	100.0%	-	16,065,870	-	100.0%
	16,065,870	16,065,870	100.0%	-	16,065,870	-	100.0%
1 Washington Elementary School							
Legacy Project	15,322,847	15,322,847	100.0%	-	15,322,847	-	100.0%
	15,322,847	15,322,847	100.0%	-	15,322,847	-	100.0%
1 West Hercules							



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

School/Project Name	Budget	Commitments			Expenditures		
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	Remaining Against Committed	% Budget Spent
Legacy Project	56,847	56,847	100.0%	-	56,847	-	100.0%
	56,847	56,847	100.0%	-	56,847	-	100.0%
2 Adams Middle School							
Legacy Project	691,211	691,211	100.0%	-	691,211	-	100.0%
	691,211	691,211	100.0%	-	691,211	-	100.0%
2 Betty Reid Soskin Middle School							
Critical Needs	5,169,597	5,169,597	100.0%	-	5,169,597	-	100.0%
Legacy Project	1,245,896	1,245,896	100.0%	-	1,245,896	-	100.0%
	6,415,493	6,415,493	100.0%	-	6,415,493	-	100.0%
2 DeJean Middle School							
Legacy Project	381,209	381,209	100.0%	-	381,209	-	100.0%
	381,209	381,209	100.0%	-	381,209	-	100.0%
2 Helms Middle School							
Legacy Project	83,432,888	83,432,888	100.0%	-	83,432,888	-	100.0%
	83,432,888	83,432,888	100.0%	-	83,432,888	-	100.0%
2 Hercules Middle School							
Legacy Project	699,000	699,000	100.0%	-	699,000	-	100.0%
	699,000	699,000	100.0%	-	699,000	-	100.0%
2 Korematsu Middle School							
* New Buildings	53,439,076	53,056,037	99.3%	383,040	52,790,907	265,130	98.8%
Legacy Project	19,943,103	19,943,103	100.0%	-	19,943,103	-	100.0%
	73,382,179	72,999,139	99.5%	383,040	72,734,009	265,130	99.1%
2 Pinole Middle School							
Legacy Project	56,689,430	56,689,430	100.0%	-	56,689,430	-	100.0%
	56,689,430	56,689,430	100.0%	-	56,689,430	-	100.0%
3 De Anza High School							
Legacy Project	132,236,248	132,236,248	100.0%	-	132,236,248	-	100.0%
	132,236,248	132,236,248	100.0%	-	132,236,248	-	100.0%
3 DELTA NSS							
Legacy Project	152,226	152,226	100.0%	-	152,226	-	100.0%
	152,226	152,226	100.0%	-	152,226	-	100.0%
3 El Cerrito High School							
Legacy Project	128,477,500	128,477,500	100.0%	-	128,477,500	-	100.0%
Stadium	18,372,605	18,372,605	100.0%	-	18,372,605	-	100.0%
	146,850,105	146,850,105	100.0%	-	146,850,105	-	100.0%
3 Greenwood High School							
Legacy Project	79,583,607	79,583,607	100.0%	-	79,583,607	-	100.0%
	79,583,607	79,583,607	100.0%	-	79,583,607	-	100.0%
3 Hercules High School							
* Critical Needs	19,700,000	17,211,908	87.4%	2,488,092	6,227,349	10,984,559	31.6%
Legacy Project	3,295,019	3,295,019	100.0%	-	3,295,019	-	100.0%
	22,995,019	20,506,927	89.2%	2,488,092	9,522,368	10,984,559	41.4%
3 KAPPA NSS							
Legacy Project	109,831	109,831	100.0%	-	109,831	-	100.0%
	109,831	109,831	100.0%	-	109,831	-	100.0%
3 Kennedy High School							
* Critical Needs	12,200,000	948,567	7.8%	11,251,433	565,606	382,961	4.6%
* Fields, Bleachers, Press Box	6,600,000	6,192,997	93.8%	407,003	6,125,145	67,853	92.8%
*Modernization	280,100,000	1,198,465	0.4%	278,901,535	360,090	838,375	0.1%
Legacy Project	33,854,981	33,854,981	100.0%	-	33,854,981	-	100.0%
	332,754,981	42,195,011	12.7%	290,559,971	40,905,822	1,289,189	12.3%
3 North Campus High School							
Legacy Project	205,450	205,450	100.0%	-	205,450	-	100.0%



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

School/Project Name	Budget	Commitments			Expenditures		
	Total Budget	Total Commitments	% Budget Committed	Remaining Against Budget	Total Expenditures	Remaining Against Committed	% Budget Spent
3 OMEGA NSS	205,450	205,450	100.0%	-	205,450	-	100.0%
Legacy Project	118,313	118,313	100.0%	-	118,313	-	100.0%
	118,313	118,313	100.0%	-	118,313	-	100.0%
3 Pinole Valley High School							
* Fields/Sitework	19,609,189	18,228,799	93.0%	1,380,390	18,026,116	202,683	91.9%
* Site Design	17,966,200	17,966,200	100.0%	-	17,966,200	-	100.0%
Campus Replacement	154,111,262	154,111,262	100.0%	-	154,111,262	-	100.0%
Detention Basin and Paving	3,517,521	3,517,521	100.0%	-	3,517,521	-	100.0%
Existing Building Demolition	2,511,397	2,051,612	81.7%	459,784	2,051,612	-	81.7%
Hillside Stabilization	2,199,821	2,199,821	100.0%	-	2,199,821	-	100.0%
Interim Campus	8,796,248	8,796,248	100.0%	-	8,796,248	-	100.0%
Interim Campus Demo	3,625,096	3,625,096	100.0%	-	3,625,096	-	100.0%
Legacy Furniture & Equipment	36,520	36,520	100.0%	-	36,520	-	100.0%
Legacy Program Cost	696,938	696,938	100.0%	-	696,938	-	100.0%
Legacy Restroom Renovation	167,601	167,601	100.0%	-	167,601	-	100.0%
Legacy Technology	37,165	37,165	100.0%	-	37,165	-	100.0%
Legacy Track	1,676,771	1,676,771	100.0%	-	1,676,771	-	100.0%
Off Site Parking and Traffic	1,240,584	1,240,584	100.0%	-	1,240,584	-	100.0%
Video Surveillance System	357,268	357,268	100.0%	-	357,268	-	100.0%
	216,549,580	214,709,406	99.2%	1,840,174	214,506,723	202,683	99.1%
3 Richmond High School							
* Gym and Seismic Classroom	21,000,000	20,251,051	96.4%	748,949	20,250,034	1,016	96.4%
* Modernization	280,100,000	822,500	0.3%	279,277,500	315,750	506,750	0.1%
Legacy Project	21,622,087	21,622,087	100.0%	-	21,622,087	-	100.0%
	322,722,087	42,695,638	13.2%	280,026,449	42,187,872	507,766	13.1%
3 SIGMA NSS							
Legacy Project	110,949	110,949	100.0%	-	110,949	-	100.0%
	110,949	110,949	100.0%	-	110,949	-	100.0%
3 Vista High School							
Legacy Project	7,236,543	7,236,543	100.0%	-	7,236,543	-	100.0%
	7,236,543	7,236,543	100.0%	-	7,236,543	-	100.0%
4 Technology							
* Infrastructure	15,366,976	15,257,574	99.3%	109,402	15,204,206	53,368	98.9%
Computer Common Core	3,903,858	3,903,858	100.0%	-	3,903,858	-	100.0%
District Network Backbone	568,416	568,416	100.0%	-	568,416	-	100.0%
IT Data Center	1,400,746	1,400,746	100.0%	-	1,400,746	-	100.0%
Teacher Equipment	112,360	112,360	100.0%	-	112,360	-	100.0%
Tech Communication	1,130,966	1,130,966	100.0%	-	1,130,966	-	100.0%
Technology Equipment	1,885,661	1,885,661	100.0%	-	1,885,661	-	100.0%
Technology Wireless	10,993,016	10,993,016	100.0%	-	10,993,016	-	100.0%
	35,362,000	35,252,598	99.7%	109,402	35,199,230	53,368	99.5%
4 Central							
* Assoc Superintendent Bond	3,083,821	3,083,821	100.0%	-	3,069,195	14,626	99.5%
* Business Services Personnel Co	6,475,086	6,475,086	100.0%	-	6,475,086	0	100.0%
* District Support	28,170,251	28,119,229	99.8%	51,022	27,860,674	258,555	98.9%
* Facility Dept Personnel Cost	19,983,496	19,983,495	100.0%	0	19,217,266	766,230	96.2%
* Program Coordination	53,618,980	53,122,026	99.1%	496,954	51,630,724	1,491,302	96.3%
	111,331,634	110,783,658	99.5%	547,977	108,252,945	2,530,713	97.2%
Totals	2,384,060,605	1,747,054,366	73.3%	637,006,239	1,699,732,491	47,321,875	71.3%



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Spending to Date by Site
Data as of 02/29/2024

Updated 03/05/2024

Site Name	Original Budget *	Board Approved Budget 11/08/2023	Expended FY 99-01 thru FY 22-23	Expended thru February FY 23-24	Expended Total thru 02/29/2024	Committed Balance as of 02/29/2024	Budget Balance as of 02/29/2024	Notes
BAYVIEW	17,732,392	19,850,802	19,850,802		19,850,802	-	-	Footnote 1
CHAVEZ	1,339,784	1,058,234	1,058,234		1,058,234	-	-	Footnote 1
COLLINS	993,294	8,938,871	2,932,134	4,907,349	7,839,483	379,121	720,267	Footnote 3
CORONADO	11,278,047	43,022,627	43,022,627		43,022,627	-	-	Footnote 1
DOVER	13,070,243	35,095,267	35,095,267		35,095,267	-	-	Footnote 1
DOWNER	28,819,079	33,415,902	33,415,902		33,415,902	-	-	Footnote 1
ELLERHORST	11,238,341	13,931,806	13,931,806		13,931,806	-	-	Footnote 1
FAIRMONT	10,971,356	6,864,259	6,602,441	-	6,602,441	-	261,817	Footnote 3
FORD	11,839,322	30,817,526	30,817,526		30,817,526	-	-	Footnote 1
GRANT	1,409,600	2,155,565	2,155,565		2,155,565	-	-	Footnote 1
HANNA RANCH	680,923	783,349	783,349		783,349	-	-	Footnote 1
HARDING	15,574,211	22,632,446	22,632,446		22,632,446	-	-	Footnote 1
HARMON KNOLLS	-	448,435	448,435		448,435	-	-	Footnote 1
HIGHLAND	13,504,714	2,679,839	1,932,714		1,932,714	-	747,125	Footnote 3
KENSINGTON	16,397,920	19,343,892	19,343,892		19,343,892	-	-	Footnote 1
KING	16,688,732	25,342,166	25,342,166		25,342,166	-	-	Footnote 1
LAKE	822,657	66,147,184	17,969,780	13,495,822	31,465,603	30,815,842	3,865,739	Footnote 3
LINCOLN	15,225,821	17,676,561	17,676,561		17,676,561	-	-	Footnote 1
LUPINE HILLS	16,111,242	15,395,678	15,395,678		15,395,678	-	-	Footnote 1
MADERA	11,088,764	12,233,801	12,233,801		12,233,801	-	-	Footnote 1
MICHELLE OBAMA**	13,673,885	44,129,324	43,173,377	17,427	43,190,804	-	938,520	Footnote 3
MIRA VISTA	13,928,364	16,651,130	16,651,130		16,651,130	-	-	Footnote 1
MONTALVIN	15,904,716	16,791,028	16,791,028		16,791,028	-	-	Footnote 1
MURPHY	13,554,495	15,619,655	15,619,655		15,619,655	-	-	Footnote 1
NYSTROM	20,999,690	47,800,813	47,800,813		47,800,813	-	-	Footnote 1
OHLONE	14,174,928	34,492,752	34,492,752		34,492,752	-	-	Footnote 1
OLINDA	1,170,596	2,080,188	2,080,188		2,080,188	-	-	Footnote 1
PERES	19,752,789	21,424,293	21,424,293		21,424,293	-	-	Footnote 1
RIVERSIDE	13,439,831	21,511,005	17,806,316	878,066	18,684,383	50,447	2,776,176	Footnote 3
SHANNON	1,157,736	10,855,163	1,922,129	208,290	2,130,419	140,303	8,584,441	Footnote 3
SHELDON	14,968,745	15,102,837	15,102,837		15,102,837	-	-	Footnote 1
STEGE	13,000,749	46,445,886	3,481,786	40,800	3,522,586	-	42,923,300	Footnote 3
STEWART	12,710,427	16,737,037	16,737,037		16,737,037	-	-	Footnote 1
TARA HILLS	14,160,935	14,975,067	14,975,067		14,975,067	-	-	Footnote 1
VALLEY VIEW	11,117,405	10,222,362	10,222,362		10,222,362	-	-	Footnote 1
VERDE	15,709,690	16,065,870	16,065,870		16,065,870	-	-	Footnote 1
WASHINGTON	14,051,720	15,322,847	15,322,847		15,322,847	-	-	Footnote 1
Elementary Total	438,263,142	744,061,467	632,310,614	19,547,755	651,858,369	31,385,713	60,817,385	
B R SOSKIN MS***	1,205,711	6,415,493	6,415,493		6,415,493	-	-	Footnote 1
DEJEAN MS	64,929	381,209	381,209		381,209	-	-	Footnote 1
HELMS MS	61,287,986	83,432,888	83,432,888		83,432,888	-	-	Footnote 1
HERCULES MS	602,982	699,000	699,000		699,000	-	-	Footnote 1
KOREMATSU MS	37,937,901	73,382,179	72,734,009		72,734,009	265,130	383,040	Footnote 2
PINOLE MS	38,828,979	56,689,430	56,689,430		56,689,430	-	-	Footnote 1
Middle Sch Total	139,928,488	221,000,199	220,352,029	-	220,352,029	265,130	383,040	



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Spending to Date by Site
Data as of 02/29/2024

Updated 03/05/2024

Site Name	Original Budget *	Board Approved Budget 11/08/2023	Expended FY 99-01 thru FY 22-23	Expended thru February FY 23-24	Expended Total thru 02/29/2024	Committed Balance as of 02/29/2024	Budget Balance as of 02/29/2024	Notes
DE ANZA HS	105,389,888	132,236,248	132,236,248		132,236,248	-	0	Footnote 1
EL CERRITO HS	93,605,815	146,850,105	146,850,105		146,850,105	-	-	Footnote 1
GREENWOOD	35,315,772	79,583,607	79,583,607		79,583,607	-	-	Footnote 1
HERCULES HS	12,603,343	22,995,019	3,991,492	5,530,877	9,522,368	10,984,559	2,488,092	Footnote 3
KENNEDY HS	89,903,130	332,754,981	40,132,693	773,129	40,905,822	1,289,189	290,559,971	Footnote 3, 4 & 5
PINOLE VALLEY HS	124,040,286	216,549,580	214,453,497	53,226	214,506,723	202,683	1,840,174	Footnote 2
RICHMOND HS	94,720,910	322,722,087	41,872,122	315,750	42,187,872	507,766	280,026,449	Footnote 3, 4 & 5
VISTA HS	3,566,208	7,236,543	7,236,543		7,236,543	-	-	Footnote 1
High Sch Total	559,145,352	1,260,928,170	666,356,305	6,672,982	673,029,287	12,984,197	574,914,686	
ADAMS MS	703,660	691,211	691,211		691,211	-	-	Footnote 1
CAMERON	284,012	3,622,195	2,292,935	992,756	3,285,691	102,756	233,749	Footnote 3
CASTRO	11,901,504	620,944	620,944		620,944	-	-	Footnote 1
DELTA NSS	152,564	152,226	152,226		152,226	-	-	Footnote 1
EL SOBRANTE	187,343	536,231	536,231		536,231	-	-	Footnote 1
HARBOUR WAY	121,639	121,944	121,944		121,944	-	-	Footnote 1
KAPPA NSS	109,809	109,831	109,831		109,831	-	-	Footnote 1
NORTH CAMPUS	169,849	205,450	205,450		205,450	-	-	Footnote 1
OMEGA NSS	117,742	118,313	118,313		118,313	-	-	Footnote 1
SEAVIEW	178,534	499,116	499,116		499,116	-	-	Footnote 1
SIGMA NSS	110,728	110,949	110,949		110,949	-	-	Footnote 1
TLC	118,020	116,673	116,673		116,673	-	-	Footnote 1
WEST HERCULES	-	56,847	56,847		56,847	-	-	Footnote 1
Closed/Program Total	14,155,404	6,961,930	5,632,670	992,756	6,625,426	102,756	233,749	
CENTRAL	67,713,312	111,331,634	106,813,618	1,439,327	108,252,945	2,530,713	547,977	Budget thru 23-24
RCP CHARTER	8,148,550	4,415,204	4,415,204		4,415,204	-	-	Footnote 1
TECHNOLOGY	35,000,000	35,362,000	35,106,997	92,233	35,199,230	53,368	109,402	Footnote 2
Admin/Other Total	110,861,862	151,108,838	146,335,819	1,531,560	147,867,379	2,584,081	657,379	
GRAND TOTAL	1,262,354,248	2,384,060,605	1,670,987,438	28,745,053	1,699,732,491	47,321,875	637,006,238	

* Original Budget provided is based on Report#2 dated April 30, 2018, and has not been reconciled.

** Board approved renaming of Wilson Elementary school to Michelle Obama School on 02/12/20.

*** Board approved renaming of Crespi Middle school to Betty Reid Soskin on 06/23/21.

Footnote 1: Site projects are completed.

Footnote 2: Site Legacy projects are under planning, construction or in closeout.

Footnote 3: Site Legacy projects are completed and 2016 Facilities Master Plan/2020 Msr R Projects are under planning, construction or in closeout.

Footnote 4: \$1,000,000 Budget for Modernization Project. Approved 08/24, using Measure 2020R Sr A Funds

Footnote 5: \$279.1 million added Budget, Board Approved 11/08, using 2020R Sr B Funds

Footnote 6: \$40.1 million added Budget, Board Approved 11/08, using State Funds

Note: Measure 1998E is not covered under Proposition 39 regulations for school bonds, and is not ordinarily reported in the Bond Program expenditure reports.

The following report shows Measure 1998E projects by site with state funded DeJean middle school project.

Measure 1998E Project	Budget	Expended	
DeJean Middle School	36,836,215	36,836,215	-
1998E Project	23,994,285	23,994,285	-
State Fund Project	12,841,930	12,841,930	-
Pinole Valley High School	190,571	190,571	-
Central Program Coordination	16,276,518	16,276,518	-
Total	53,303,304	53,303,304	-



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of Feb 29th 2024

Cash Projection to June-2029

		<u>Notes</u>
<u>Current FY (23-24) Adjusted Cash Balance</u>	206,632,222	1
 <u>Projected Revenues</u>		
Bond Sales 2020 Measure R	\$ 500,000,000	2
Less: Cost of Issuance	\$ (1,150,000)	2
Interest Earning & Other Revenue	\$ 5,656,785	2
	<u>\$ 504,506,785</u>	
 <u>Projected Available Funds</u>	 \$ 711,139,007	
 <u>Budget Balance</u>		
Board Approved Budget	\$ 2,384,060,605	3
Less: Expenses to Date	\$ 1,699,732,491	3
<u>Current budget balance</u>	\$ 684,328,114	

Projected Cash Balance June 2029 **\$ 26,810,893**

*Includes future sales of Measure R, Richmond (Mod)/Kennedy (Mod)/Stege (Critical Needs) projects.

State Facility Grants Pending State Approval

Currently, State Funding applications for Lake ES-Replacement, Hercules MS-Science CR Replacement (2 applications), Collins ES-HVAC Mod, and Shannon ES-MP Replacement are being prepared. 4

Items Pending Board Approval

Bond Sales of 2020 Measure R after FY 23-24 \$ 500,000,000



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of Feb 29th 2024

Note 1: Adjusted Cash Balance

Description	Amount	Comments
Cash & Equivalents Building Fund 21	\$ 198,566,875	A
Cash & Equivalents County School Facilities Fund 35	\$ 15,884,422	B
Cash with Fiscal Agent (contract retentions)	\$ 1,534,432	C
Accounts Receivable	\$ 370,466	
Accounts Payable	\$ (6,624,232)	D
Contract Retention	\$ (3,099,741)	C
Adjusted Cash Balance	\$ 206,632,222	

Comments

A. The cash balance is reflective of financial data from MUNIS.

B. California School Facilities Grants are deposited into the County School Facilities Fund 35 and subsequently transferred to the Building Fund 21.

C. This liability is deducted from the contractor's process payment and retained; it is deposited in a Third party escrow account or accumulated and held by the district. The amounts are reflective of financial data from MUNIS.

D. Accounts payable is reflective of financial data from MUNIS and Account-Ability.

Note 2: Projected Revenues

Fiscal Year	Bond Sales 2020 Measure R	Less: Cost of Bond Issuance	Interest Earnings & Other Revenue	Total
FY2023-24	\$ -		\$ 5,656,785	\$ 5,656,785
FY2024-25	\$ 150,000,000	\$ (345,000)	\$ -	\$ 149,655,000
FY2026-27	\$ 250,000,000	\$ (575,000)		\$ 249,425,000
FY2028-29	\$ 100,000,000	\$ (230,000)		\$ 99,770,000
Grand Total	\$ 500,000,000	\$ (1,150,000)	\$ 5,656,785	\$ 504,506,785



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of Feb 29th 2024

Note 3: Budget Balance

Description	Note
Board Approved Budget	This represents the current board approved budget amount and should agree with Report#2, Bond Program Spending by Site.
Expenses to Date	This is total expended amount from FY 1999-01 thru Current Fiscal Year Perid and should agree with Report#2, Bond Program Spending by Site.

Note 4: State Facility Grants

Upon release of funds by the California State Allocation Board the State Controller prepares the checks which are then mailed to the County Treasurer for deposit into the District's bank account Fund 35 (County School Facilities Fund) and subsequently are transferred to Fund 21, Building Fund.

School	Funding	OPSC * Status	SAB** Approval ¹	SAB** Funded	Amount
Obama ES	Modernization	Funds Received			\$ 5,026,935
Richmond HS	Modernization	Funds Received			\$ 1,095,246
				Total	\$ 6,122,181

*Office of Public School Construction - OPSC

**State Allocation Board - SAB

¹ Last updated 10/30/2023



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of Feb 29th 2024

Note 5: 2016 Facilities Master Plan Projects

The Board of Education received the Implementation Plan with the draft Master Plan on June 15, 2016 and approved them unanimously. The Board approved Implementation Plan - Model one, which includes the following projects with the project cost, including inflation:

School	Project Type	FMP 2016	Current Budget
Ed Specs & School Size		\$ 200,000	\$ 200,000
Cameron School	Critical Needs	\$ 1,300,000	\$ 3,500,000
Chavez Elementary School	Critical Needs	\$ 600,000	\$ 72,847
Collin Elementary School	Critical Needs	\$ 3,500,000	\$ 7,300,000
B.R.Soskin Middle School	Critical Needs	\$ 3,100,000	\$ 5,169,597
Fairmont Elementary School	Critical Needs	\$ 3,000,000	\$ 3,000,000
Grant Elementary School	Critical Needs	\$ 900,000	\$ 211,467
Harmon Knolls	Critical Needs	\$ 200,000	\$ 406,946
Harmon Knolls	Soils Testing	\$ 100,000	\$ 41,489
Hercules Middle School***	Critical Needs	\$ 7,500,000	\$ 10,000,000
Hercules High School***	Critical Needs	\$ 7,200,000	\$ 9,700,000
Highland Elementary School	Critical Needs	\$ 800,000	\$ 800,000
Kennedy High School	Critical Needs	\$ 12,200,000	\$ 12,200,000
Lake Elementary School	Critical Needs	\$ -	\$ 147,501
Lake Elementary School	RS Replacement	\$ 66,100,000	\$ 65,600,000
M Obama Elementary School*	RS Replacement	\$ 40,300,000	\$ 40,300,000
Ohlone Elementary School	Critical Needs	\$ 800,000	\$ 623,885
Olinda Elementary School	Critical Needs	\$ 1,000,000	\$ 793,247
Richmond High School**	Critical Needs	\$ 15,100,000	\$ 21,000,000
Riverside Elementary School	Critical Needs	\$ 6,900,000	\$ 6,900,000
Shannon Elementary School	Critical Needs	\$ 7,100,000	\$ 9,300,000
Stege Elementary School	Critical Needs	\$ 2,900,000	\$ 43,000,000
Valley View Elementary School	Critical Needs	\$ 1,000,000	\$ 1,091,447
TOTAL IMPLEMENTATION PLAN MODEL 1		\$ 181,800,000	\$ 241,358,425



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of Feb 29th 2024

- * BOE approved supplemental fund for Obama ES: Fund 25 of \$1.75M and Fund 01 MRAD of \$0.85M on 06/26/19
- * BOE approved supplemental fund for Obama ES: Fund 25 of \$2M on 06/24/20
- ** BOE approved supplemental fund for Richmond HS: Fund 40 of \$1M on 11/06/19
- ** BOE approved supplemental fund for Richmond HS: Fund 40 of \$0.6M on 09/09/20
- *** 2016 FMP scope and budget for Hercules MS & Hercules HS is for a singular project so the combined budget will be reported under Hercules HS on various financial reports

Definition of ROM¹

Five percent inflation has been applied from mid-2016 to the scheduled midpoint of construction, compounded yearly, to account for inflation. These "Rough Order of Magnitude" (R.O.M.) cost estimates, which are based on general cost per square foot, do not include market-based contract escalation (if any) above 5% annual inflation.

Additionally, the cost of temporary housing has been included where it was known to be required at the time of the Master Plan (e.g., at Lake Elementary). It has not been included where it was not anticipated prior to the release of the Master Plan (e.g., at M Obama Elementary).

Note that further Architectural and Engineering studies are required, including scoping and budgeting, for all Critical Needs.

*In June 2016 the Board approved \$181,800,000 FMP since then the following budget revisions have been approved by the Board:

- Harmon Knolls \$250,000 and Valley View \$150,000 on 08/09/17; Grant <\$688,533>, Harmon Knolls <\$101,565>, Lake <\$352,499>, Ohlone <\$176,115>, & Valley View <\$58,553> on 07/25/18; Richmond \$3,900,000 on 11/14/18; Crespi \$2,200,000 on 03/20/19; Chavez <\$572,153> on 06/26/19; Richmond \$2,000,000 on 11/06/19; Olinda <\$206,753.35> on 02/26/20; Crespi <\$130,402.83> on 12/16/20; Shannon \$2,200,000, Hercules MS/HS \$5,000,000 on 1/26/22; Cameron \$2,200,000 on 11/16/2022; Collins \$ 3,800,000 on 11/16/2022; Stege \$40,100,000 on 11/8/2023

Note 6: Measure R Project

School	Project Type	Original Budget	Current Budget
Kennedy High School	Field/Bchrs/Press box	\$ 6,600,000	\$ 6,600,000
Kennedy High School	Modernization	\$ 281,000,000	\$ 281,000,000
Richmond High School	Modernization	\$ 281,000,000	\$ 281,000,000

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE

(Bond Measures D, E and R)

January 8, 2024 - 6 p.m. MINUTES

1400 Marina Way South, Richmond CA 94804

(In Person Meeting)

To join by computer, please click the link below to join the webinar

<https://wccusd.zoom.us/j/94978999187?pwd=dGxPVnNZT2RMaThaYWJYVlkwRnR2QT09>

Or by Telephone: US: 1+(669) 900 6833 / Webinar ID: 949 7899 9187 / Passcode: 657852

OPENING PROCEDURES:

A. Call to order at 6:00 PM

Placed in recess until 6:10 PM due to lack of quorum

Called back to order at 6:10 PM

Pledge of Allegiance

B. Comments by Chairperson were received

Roll Call

Chairperson: Lorraine Humes PRESENT	Lin Johnson PRESENT
Vice Chairperson: Brendan Havenar-Daughton PRESENT	Jia Ma PRESENT
Secretary: Vacant	Ariel Xi ABSENT
Don Gosney PRESENT	

With 5 out of 6 present, quorum is met.

C. Public Comment

Comments were received.

D. Approval of the Agenda

The agenda was adopted with no objections.

DISTRICT REPORTS:

C. Bond Program Project Status and Financial Reports (Luis Freese/Melissa Payne/Ellen Mejia-Hooper)

- 1. Bond Project Report was received.**
- 2. Financial Reports were received.**

3. Status of Senior Citizen Organization Representative and Business Organization Representative was received.
4. FMP Training was received.
Time was extended for 30 minutes with no objection.

CBOC BUSINESS:

D. Action Items

1. Approval of Minutes
 - a. Draft of Revised minutes for September 12, 2022
 - b. Draft of Revised Minutes for September 11, 2023
 - c. Draft of Minutes for November 11, 2023
 - d. Draft of Minutes for December 12, 2023

All the minutes were adopted with no objections.

2. Selecting a member to the District's CBOC Membership Selection Committee was discussed.
3. Follow up on the Contra Costa Taxpayers Association letter to the WCCUSD BOE and Dr. Hurst, the District's Superintendent was discussed..
4. Follow up on motion to request clarification on Board's interpretation of the description of the five legally required representative representatives to the CBOC was discussed.
5. Appointment of members to the Ad hoc 2021/2022 Annual Report Committee.
Lorraine Humes, Lin Johnson, and Jia Ma were appointed with no objection.

REFERENCE DOCUMENTS:

1. Future Agenda Item Log
2. Information Request Log
3. CBOC Membership Roster
4. 2023 CBOC Attendance Chart

NEXT SCHEDULED MEETING:

February 12, 2024

ADJOURNMENT at 8:12 PM.

Minutes submitted by Tami Dunning, PRP.

Disability Information

Upon written request to the district, disability related modifications or accommodations—including auxiliary aids or services—will be provided. Contact the Superintendent's Office at (510) 231-1101 at least 48 hours in advance of the meeting

Draft MINUTES

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE

**(Bond Measures D, E and R)
February 12, 2024 - 6:15 p.m.**

1400 Marina Way South, Richmond CA 94804

(In Person Meeting)

**To join by computer, please click the link below to join the webinar
<https://wccusd.zoom.us/j/95267496270>**

Or by Telephone: US: 1+(669) 444-9171 / Webinar ID: 952 6749 6270

OPENING PROCEDURES:

- A. CALL TO ORDER at 6:23 PM by Chairperson Brendan Havenar-Daughton (delay due to a technical issue).
- B. ROLL CALL

Chairperson: Brendan Havenar-Daughton (Present)	Secretary: Ariel Xi (Present)	Lin Johnson (Present)
Vice Chairperson: Lorraine Humes (Present)	Don Gosney (Present)	Jia Ma (Present)

With 6 out of 6 members present, a quorum is established.

- C. APPROVAL OF AGENDA

Lorraine Humes proposed an amendment, noting that the attendance chart for 2024 was not included in the attachments. The agenda was approved with no objections.

- D. COMMENTS BY THE CHAIRPERSON

Comments by Chairperson Brendan Havenar-Daughton were received. presented his aspirational vision and guiding principles for the CBOC.

Don Gosney and Lorraine Humes made comments.

- E. PUBLIC COMMENT (ON NON-AGENDIZED ITEMS)

Lorraine Humes made comments.

- F. PUBLIC COMMENT (ON AGENDIZED ITEMS)

No Public Comments.

DISTRICT REPORTS

- G. BOND PROGRAM PROJECT STATUS REPORT was received. (Ellen Mejia-Hooper)
 - a. Bond Project Reports
 - b. Bond Projects Updates
 - c. Construction Newsletter

- H. BOND PROGRAM FINANCIAL REPORT STATUS UPDATE was received. (Luis Freese)
 - a. Consolidated Budget Status Report
 - b. Bond Program Spending to Date by Site

CBOC BUSINESS – ACTION ITEMS

- I. CONSENT CALENDAR (Brendan Havenar-Daughton)
 - a. Approval of Minutes
 - i. Minutes for January 8, 2024

The item was removed from the agenda and deferred to the March meeting due to the unavailability of the minutes for January 8, 2024, within the designated time frame.

- J. APPOINTMENT TO THE (STANDING) CBOC MEMBER SELECTION COMMITTEE (Brendan Havenar-Daughton)
 - a. Lin Johnson and Brendan Havenar-Daughton self-nominated for the committee.
 - b. President Smith Folds is on the committee
 - c. Trustee Christian is the new school board liaison to the CBOC.
 - d. Don Gosney made comments.

- K. ESTABLISH AD-HOC BY-LAWS COMMITTEE (Brendan Havenar-Daughton)
 - a. Brendan Havenar-Daughton self-nominated the position of committee chair.
 - b. Tami Dunning (WCCUSD CBOC Parliamentarian) corrected that the By-Laws Committee is a standing committee, not an ad-hoc committee.

- L. ESTABLISH AD-HOC WEBSITE COMMITTEE (Brendan Havenar-Daughton)
 - a. Lorraine Humes self-nominated for the committee. Brendan Havenar-Daughton appointed her Chair.

- M. ESTABLISH AD-HOC BOND PROJECT SITE VISIT COMMITTEE (Brendan Havenar-Daughton)
 - a. Ariel Xi self-nominated the position of committee chair. Brendan Daughton and Lin Johnson volunteered to join the committee
 - b. Tami Dunning (WCCUSD CBOC Parliamentarian) corrected that the Site Visit Committee is a standing committee, not an ad-hoc committee.

- N. SUMMARY AND NEXT STEP PERTAINING TO THE CBOC MEETING WITH THE SUPERINTENDENT AND CONTRA COSTA COUNTY TAXPAYERS ASSOCIATION (Lorraine Humes)
 - a. Lorriane presented
 - a. Timeline for CBOC Issue on Non-Compliance to Proposition 39 at WCCUSD
 - b. FAI Implementation Reviews,
 - c. Forensic Accounting Investing (FAI) Reviews
 - d. Financial monthly reports for construction bond program
 - e. Reports posted on facilities planning and construction website
 - f. and CBOC membership chart
 - b. Don Gosney made comments.

- O. AMEND CBOC MEETING SCHEDULE TO REFLECT JOINT SCHOOL BOARD MEETINGS (Brendan Havenar-Daughton)

The item was postponed, and the CBOC decided to defer the decision to a later point as it draws nearer.

- P. FIRST READING OF “CBOC Ground Rules and Norms” (Brendan Havenar-Daughton)

Chairperson Brendan Havenar-Daughton presented the item and determined to postpone it for ratification.

Q. NEW AND OLD BUSINESS (Brendan Havenar-Daughton)
Lorraine Humes and Don Gosney made comments.
Public comments were received.

R. NEXT SCHEDULED MEETING
March 11, 2024 at 6:15 PM

S. ADJOURNMENT
Chairperson Brendan Havenar-Daughton adjourned the meeting at 8:51 PM, acknowledging and honoring the recent passing of former CBOC member Anton Jungherr.

The draft meeting minutes were prepared by WCCUSD CBOC Secretary Ariel Xi.

Future Agenda Items

WCCUSD CBOC

[illegible]

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT CITIZENS' BOND OVERSIGHT COMMITTEE BYLAWS

Revision 15

Amendments Approved by CBOC on January 25, 2017

Amendments from Revision 14, approved by CBOC on December 5, 2014

Section	Amendment	Page
5	Add language on independent legal counsel.	5
6	Add under Committee's Duties participate in CBOC annual performance audit entrance and exit conferences.	6
6	Add under Committee's Duties participate in CBOC annual financial audit entrance and exit conferences.	7
6	Add under Committee's Duties review and make recommendations on the effectiveness and results of bond construction program.	7
8	Selection and composition, deleted entire section and replaced with WCCUSD Board Policy BP7214.2 amended language, approved by the Board of Education on December 9, 2015.	8
14	Added election of officers in December to take office for a one-year term starting February 1 through January 31.	13
16	Added language on preparation, editing and distribution of minutes.	15

Global Editing: By-Laws amended to Bylaws, Chair amended to Chairperson, Vice Chair amended to Vice Chairperson

Edits: Minor grammatical edits.

Note: Board Policy 7214.2 Citizens' Bond Oversight Committee and related Education Code Sections 15278 – 15288 were removed as attachments from these Bylaws Revision 15 (these documents were displayed as attachments in Revision 14) as the current versions of these documents are posted on the CBOC website (home page, Library, Resources, Regulatory Documents).

Contents

Introduction.....	3
Committee Bylaws	3
Section 1: Introduction.....	3
Section 2: Governing Rules	3
Section 3: District Representation	4
Section 4: Committee's Purpose.....	4
Section 5: Committee Operations.....	5
Section 6: Committee's Duties.....	6
Section 7: Meeting Schedule	8
Section 8: Committee Selection and Composition	8
Section 9: Subcommittees	11
Section 10: Attendance.....	12
Section 11: Resignation from the CBOC.....	12
Section 12: Not Used.....	12
Section 13: Officers	12
Section 14: Election of Officers	13
Section 15: Removal from Office of an Elected Officer.....	13
Section 16: Meeting Minutes and Reports	14
Section 17: Non-oversight Use of CBOC Membership.....	16
Section 18: CBOC Representation	17
Section 19: Meeting Agendas.....	17

Introduction

Citizens' bond oversight committees are established and governed by California state law. The West Contra Costa Unified School District Citizen's Bond Oversight Committee (WCCUSD CBOC) is governed by a WCCUSD board policy implementing California law. The WCCUSD CBOC has adopted Bylaws that include further rules for the CBOC. This document contains these Bylaws along with the relevant state law and board policy as references following the Bylaws.

Committee Bylaws

Section 1: Introduction

Proposition 39, approved by California voters in the General Election of November 7, 2000 provides that the Governing Board of a school district may pursue the authorization and issuance of general obligation bonds passed by a vote of 55 percent or more of the electorate.

Because of the passage of Proposition 39, language was added to the Education Code requiring school districts passing a bond designated as a Proposition 39 bond to establish a Citizens' Oversight Committee ("Committee" or "CBOC") to actively review and report on uses of bond proceeds to ensure that they are spent only on school facilities improvements allowed under each bond measure and not for any other purpose. A school district may also establish a voluntary bond oversight committee for a general obligation bond adopted by a two-thirds (2/3) vote of the electorate.

Section 2: Governing Rules

To help govern the CBOC in their oversight of the Bond Program, the CBOC shall establish a set of Bylaws.

These Bylaws shall not conflict in any way with any State or Federal laws nor any policies adopted by the West Contra Costa Unified School District Board of Trustees (Board).

Should the Board amend their Board Policies with regards to the CBOC, any amendments that directly affect the CBOC or these Bylaws shall automatically

become a part of these Bylaws.

CBOC meetings shall be conducted using Rosenberg's Rules of Order as a guide.

Committee Officers shall prepare agendas and the District staff shall send copies and documents for action to all Committee members at least three (3) days prior to each meeting. Pursuant to Board policy and directives, the Committee's meetings are subject to the Ralph M. Brown Act, Government Code, section 54950 et seq. Meetings shall be open to the public and noticed in the same manner as proceedings of the Board.

Committee decisions and recommendations shall be made by a "50% plus 1" (simple majority) vote of the Committee membership in attendance.

Amendments to these Bylaws may be proposed by any member of the CBOC. A proposed amendment must be presented to the Bylaws Subcommittee for their review. The Bylaws Subcommittee will then bring the proposed amendment back to the CBOC for their discussion and vote.

Section 3: District Representation

The Superintendent or his/her designee shall attend Committee meetings. Members of the Board shall attend as necessary or desirable.

Section 4: Committee's Purpose

The purpose of the Committee is to inform the public concerning the expenditure and uses of bond revenues. The Committee's legal charge is to actively review and report on the expenditure of taxpayer's money for school construction. The Committee shall convene to provide oversight of the following:

- a) That bond revenues from bonds adopted by a 55 percent vote of the electorate are expended only for the purpose described in Article 13A, section 1, subdivision (b)(3) of the California Constitution including the construction, reconstruction, rehabilitation or replacement of school facilities, including for a Proposition 39 bond measure the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities; and

- b) That, for bonds adopted by a 55 percent vote of the electorate, as
- c) prohibited by Article I3A, section 1, subdivision (b)(3)(A) of the California Constitution, no funds are used for any teacher and administrative salaries or other school operating expenses, except for salaries of bond facilities project administrators paid pursuant to the November 2001 and February 2003 resolutions validated by the Judgment of Validation in the Superior Court of California, Contra Costa County Action No. N03-0216; and
- d) That, for bonds adopted by a two-thirds (2/3) vote of the electorate, funds are used only for the purposes described in Article I3A, section 1, subdivision (b)(2) of the California Constitution including the acquisition or improvement of real property.

Section 5: Committee Operations

The Committee's legal charge is to review Bond expenditures and to inform the public about the uses of Bond proceeds.

The Committee shall have the authority to:

- a) Inspect a job site or construction project in coordination with the District Superintendent or designee. Visits to job sites require that the Committee member(s) be accompanied by a representative of the District and require that all safety measures in effect at the job site be followed.
- b) Contact District staff, District contractors or consultants, including without limitation, accountants, auditors, architects, financial advisors and legal counsel in coordination with District Superintendent or designee.

The Committee **shall not** have the authority to:

- a) Participate in the bond sale and issuance process or make decisions concerning the timing, terms or structure of a bond issuance, except that the Committee may review the District's plans for any bond sale and may review bond issuance documents upon the conclusion of a bond sale if desired;
- b) Determine how bond funds shall be spent;
- c) Select contractors or consultants for bond projects or participate in the

negotiation or bid process for such contractors and consultants;

- d) Require the District to prepare reports or conduct audits more frequently than those required by law.

The Committee shall be entitled to independent legal counsel, selected by the Committee, at District expense, where the Committee is the client. Said services shall be limited to general legal advice and shall not include representation in connection with a contested legal matter, regardless of whether such matter involves litigation in any court, or mediation or arbitration before a neutral. In the event that an individual member of the CBOC requires legal representation for an action taken as a CBOC member, such representation would only be provided upon action by the Board.

Section 6: Committee's Duties

The Committee may engage in the following activities in furtherance of its purpose:

- a) Receiving and reviewing copies of the annual performance audits required by Article 13A, section 1, subdivision (b)(3)(C) of the California Constitution.
 - 1. The Auditor shall deliver directly to the Audit Subcommittee a draft copy of each audit report at the same time as delivery is made to the District.
 - 2. The Auditor shall deliver directly to the Committee progress reports at the same time as these reports are issued to the District.
 - 3. The Committee shall participate with the District in a yearly review of the Auditor's performance.
 - 4. The Final version of the performance audit shall be submitted to the CBOC no later than 31 March of each year. [Education Code Section 15286]
 - 5. Participate in CBOC auditor's entrance and exit conferences
- b) Receiving and reviewing the annual financial audits required by Article 13A, section 1, subdivisions (b)(3)(D) of the California Constitution.
 - 1. The Auditor shall deliver directly to the Audit Subcommittee a draft copy

of each audit report at the same time as delivery is made to the District.

2. The Auditor shall deliver directly to the Committee progress reports at the
 3. same time at these reports are issued to the District.
 4. The Committee shall participate with the District in a yearly review of the Auditor's performance.
 5. The Final version of the financial audit shall be submitted to the CBOC no later than 31 March of each year. [Education Code Section 15286]
 5. Participate in CBOC auditor's entrance and exit conferences.
- c) Inspecting school facilities and grounds to ensure that Bond revenues are expended in compliance with the requirements of Article 13A, section 1, subdivision (b)(3) of the California Constitution.
 - d) Receiving and reviewing copies of any deferred maintenance proposals or plans developed by the District, including any reports required by Education Code section 17584.1.
 - e) Reviewing efforts by the District to maximize Bond revenues by implementing cost-saving measures including, but not limited, to the following:
 1. Mechanisms designed to reduce the costs of professional fees;
 2. Mechanisms designed to reduce the cost of site preparation;
 3. Recommendations regarding the joint use of core facilities;
 4. Mechanisms designed to reduce costs by incorporating efficiencies in school site design;
 5. Recommendations regarding the use of cost-effective and efficient reusable facility plans.
 6. Review and make recommendations on the effectiveness and results of the bond construction program.

The Committee shall make reports to the Board of Education at each regular

Board meeting. All recommendations approved by the Committee shall be presented verbally and in writing to the Board of Education.

Section 7: Meeting Schedule

After the Board has set their regular yearly meeting schedule, the Committee shall determine the meeting schedule of the CBOC so as not to conflict with the meetings of the Board.

The Committee shall also meet on such other dates as directed by the Committee, the Committee Chairperson. The Committee shall meet at least quarterly, and Committee members shall be available to attend Board meetings when performance and financial audits are presented.

The Committee and Board shall hold joint meetings during the first quarter (January through March) and third quarter (July through September) of each year.

Section 8: Committee Selection and Composition

The Superintendent or designee and the CBOC shall solicit by all means available applications for membership on the Committee.

The Committee shall be comprised of individuals who either live or work within the boundaries of the district, except that no elected officials shall be appointed to the Committee.

Nominations for the five positions required by law shall be made by the respective organization for each position shown below.

Nominations for all other positions on the Committee shall be self-nomination.

All nominations shall be made using the CBOC approved Application Form and shall include a resume and statement as to why the candidate wants to be a Committee member.

Applicants shall submit all application documents to the Superintendent and CBOC Chairperson.

The Application Package for all nominees shall be published in a regular

Facilities Subcommittee Agenda Package and all candidates shall be interviewed by the Facilities Subcommittee at a regular public meeting.

The Facilities Subcommittee shall make recommendations based on merit to the Board of Education for appointment to the CBOC.

The Board of Education shall appoint the Committee members. While the Committee must consist of at least seven members, the Board intends the Committee to consist of 17 members as shown below:

As required by law, Committee membership will include the following categories:

- a) One member shall, at the time of appointment, be active in a business organization representing the business community of the district;
- b) One member shall, at the time of appointment, be active in a senior citizens' organization, which may be local, regional, statewide or national organization;
- c) One member shall, at the time of appointment, be active in a bona fide taxpayers' organization which may be a local, regional, statewide or national organization;
- d) One member shall, at the time of appointment, be the parent or guardian of at least one child currently enrolled in a school of the district;
- e) One member shall, at the time of appointment, be the parent or guardian of at least one child currently enrolled in a school of the district and be as active member in a district parent – teacher organization, such as the PTA or school site council.
- f) Committee membership shall also include the following community members:
 - 1) Seven members shall be selected at-large including three residents of the City of Richmond, one resident each from the Cities of El Cerrito, Hercules, Pinole, and San Pablo, excluding sitting elected officials;

- 2) Two members shall reside in unincorporated areas of the district and shall be selected at-large from unincorporated areas of the district, excluding sitting elected officials;
- 3) One member shall, at the time of appointment, represent the Contra Costa Building and Construction Trades Council.
- 4) One member shall, at the time of appointment, be a representative of the four employee unions, UTR, Public Employees Local 1, SSA and WCCAA. This member may not be a current WCCUSD employee.
- 5) One member shall, at the time of appointment, be a WCCUSD student, and represent district students.

Pursuant to Education Code Section 15282(b), no employee or official of the district shall be appointed to the Committee. Additionally, no vendor, contractor, or consultant of the district shall be appointed to the Committee. If, while serving on the Committee, a member becomes an official or employee of the district or becomes a vendor, contractor or consultant of the district, their membership on the Committee shall cease immediately.

Members of the Citizens' Oversight Committee may serve for no more than three consecutive terms of two years each. Committee members who wish to be reappointed for a second or third two-year term shall reapply to the Board for consideration. (Education Code 15282) Committee members shall receive no remuneration for their participation on the Committee.

A Committee member who no longer serves as a representative of the designated group she/he was appointed to represent (e.g., ceases to be active within a taxpayers' organization, or ceases to have a child enrolled in the district) shall be allowed to complete his/her term. However, that Committee member shall not be entitled to serve a subsequent term as a representative of the designated group.

Within sixty (60) days of being notified of a Committee vacancy, the Board will appoint a new member to complete the term of the vacancy following the process used to select the original Committee members,

provided an eligible and willing candidate is available and ready to serve.

Committee members shall be subject to prohibitions regarding incompatibility of office pursuant to Government Code 1125-1129 and financial interest in contracts pursuant to Government Code 1090-1098.

The Committee shall establish an attendance policy and procedures for removal from the Committee for a violation of this policy.

The Committee will determine when a seat on the Committee becomes vacant and a new Committee member will be named by the Board if one or more of the following events occur:

- a) The Committee member submits a written resignation;
- b) The Committee member fails to meet the participation requirements above

An individual who replaces such a member shall serve until the completion of the original member's term. Thereafter, the member must apply for an additional term if she/he wishes to remain on the Committee. A member who is replaced may appeal the Board for the Board to reappoint that person to the Committee.

The Chairperson shall ensure that all new CBOC members be given an orientation briefing to ensure a smooth transition onto the CBOC.

Section 9: Subcommittees

In addition to the Audit Subcommittee, the Committee, by vote, can establish other standing subcommittees. The Committee, by vote, or the Chairperson can establish ad hoc subcommittees or appointed officers for particular tasks. If the Chairperson establishes an ad hoc subcommittee or appoints an officer to perform a task, this action must be formally ratified by the Committee at its next meeting to continue in effect.

If a subcommittee has “a continuing subject matter jurisdiction, or a meeting schedule fixed by charter, ordinance, resolution, or formal action of a legislative body” [Government Code, section 54952, subdivision (b)], it is a standing subcommittee subject to the Brown Act like the Committee. An ad hoc subcommittee does not have a continuing subject matter jurisdiction and does not have a fixed meeting schedule, so it is not subject to the Brown Act but may follow it in whole or in part. An officer is an individual with a specific task or ongoing jurisdiction.

The CBOC Chairperson shall appoint a Chairperson for each subcommittee.

Section 10: Attendance

The Secretary shall call the roll of the Committee members at the beginning of each meeting. Each Committee member shall sign an attendance sheet that shall be maintained by the person designated by the Secretary. If the Committee member is not present for roll call and/or does not sign the attendance sheet, the Committee member shall be considered absent from the Committee meeting.

Members should attend regular monthly meetings and any other regularly scheduled meetings. Members are expected to share responsibilities for carrying out the work of the Committee and abide by Board policies and administrative regulations.

CBOC members shall be requested to contact either the CBOC Chairperson or Secretary should they know that they may be absent from a meeting, so this may be recorded as part of the “Rolling attendance list.”

Section 11: Resignation from the CBOC

CBOC members shall make every effort to submit a written letter of resignation should they need to vacate their position on the CBOC before their term has concluded.

Section 12: Not Used

Section 13: Officers

The CBOC members shall elect from their ranks a Chairperson, Vice Chairperson and a Secretary.

These three officers shall serve as the CBOC Executive Committee.

The Executive Committee shall collectively agenzize the issues and topics for the forthcoming meeting of the CBOC and ensure that the agenda and any relevant and necessary backup documents be posted on the CBOC web site and sent either electronically or physically to all members of the CBOC at least 72 hours prior to the scheduled meeting.

The duties of each officer shall include, but not be limited, the following: The Chairperson shall preside over the meetings of the CBOC. The Chairperson, or his appointee, shall represent the CBOG at meetings of the Board of Education.

The Chairperson shall solicit and appoint CBOC members to all subcommittees. From among the members of each subcommittee the Chairperson shall appoint a Subcommittee Chairperson. The Chairperson shall solicit input from the Subcommittee Chairpersons regarding the CBOC meeting agenda.

The Vice Chairperson shall stand in as the Chairperson whenever the Chairperson is unable to fulfill his/her duties. In the absence of the Chairperson and Vice Chairperson, the Secretary shall serve as the Chairperson Pro Tem.

The Secretary shall be responsible for the taking and distribution of an accurate set of minutes of the proceedings of the meetings of the CBOC.

The Secretary shall maintain a running list of the CBOC members and their attendance. This list shall be a rolling list covering the previous 14 months.

Section 14: Election of Officers

Election of officers (Chairperson, Vice-Chairperson, Secretary) in December to take Office for a one-year term starting February 1 through January 31.

Should a vacancy occur in the office of Chairperson, Vice Chairperson or Secretary before the annual elections, an election shall be held to fill the vacancy for the remainder of the unexpired term.

Section 15: Removal from Office of an Elected Officer

If the members of the CBOC have determined that the Chairperson, Vice Chairperson or Secretary of the CBOC is not fulfilling the requirements of

his/her duly elected office, the CBOC may act to remove that officer from his/her elected position.

The process for this to take place is as follows:

- a) A member of the CBOC must submit to the Superintendent of Schools a written, dated and signed charge against an officer stating the reasons the officer should be removed from office.
- b) One additional member of the CBOC must cosign this set of charges.
- c) To ensure that all members of the CBOC have been notified, the Superintendent of Schools shall send a copy of this set of charges via Certified Mail to the charged officer as well as all members of the CBOC.
- d) The Superintendent of Schools, or his duly appointed representative, shall serve as a Trial Officer at the next meeting of the CBOC wherein the charging party shall be afforded an opportunity to convince the CBOC members in attendance why the charged officer shall be removed from office.
- e) The charged officer shall be afforded an opportunity to respond and convince the CBOC members in attendance why the charges should be rejected.
- f) When the Trial Officer has concluded that both sides of the issue have been given sufficient time to argue their positions, a vote of the CBOC members in attendance shall be taken.
- g) It shall take the vote of two thirds (2/3) of the CBOC members in attendance to remove the charged officer.
- h) If necessary, an election shall be held to fill the vacated office

Section 16: Meeting Minutes and Reports

The CBOC Secretary, in conjunction with the CBOC Chairperson and Vice Chairperson, as well as the assigned District representatives, shall be responsible for ensuring that clear, concise and accurate written minutes of CBOC meetings be recorded and disseminated.

The minutes of the CBOC meetings should include—at the minimum:

- Name of the Group/Organization
- Name of the Meeting, Address, Venue
- Designations and names of participants, presenters, speakers and attendees
- Time of meeting commencement
- Agenda Items discussed, including purpose (e.g., information, action, etc.)
- Decisions/Motions (i.e., short, transparent statements plus makers and seconders of motions)
- All documents received at a CBOC meeting from the public, staff or CBOC member shall be referenced in the meeting minutes and attached to the meeting minutes.
- Items carried over to future meetings
- Time of meeting conclusion

Once any comments from any working drafts are incorporated into the Draft Minutes for Committee approval, these Draft Minutes (clearly marked and labeled as such) shall then be posted on the CBOC web site for public review. These Draft Minutes shall also be publicly available along with all other agenda items prior to the next meeting of the CBOC.

Once a set of Draft Minutes has been approved, the Draft Minutes shall be replaced on the CBOC web site with the Approved Minutes properly marked and labeled as approved.

The Secretary shall keep minutes of each Committee meeting, which shall be supported by audio tape recording or equivalent. The minutes shall be distributed to each Committee member, and the Board, if requested.

A working draft of the minutes shall be forwarded within ten (10) days to each CBOC and District staff person in attendance at a meeting for their preliminary review and comment.

All comments must be returned to the CBOC secretary within fourteen days (14) of such meeting.

Once these comments are incorporated into the Draft Minutes, these Draft Minutes (clearly marked and labeled as such) shall then be posted on the CBOC web site for public review. These Draft Minutes shall also be publicly noticed along with all other agenda items prior to the next meeting of the CBOC.

Once a set of Draft Minutes shall also be replaced on the CBOC web site with an Approved Minutes properly marked and labeled as approved.

Minutes of Committee proceedings and all documents received, and reports issued shall be a matter of public record.

Formal record requests by Committee members shall be submitted to the Associate Superintendent of Operations or his/her designee. These formal requests shall be responded to within ten (10) calendar days.

The Committee shall submit all documents and minutes to the District's web master for publication on the District's Internet website for public and community information services.

The Committee shall prepare regular reports on Committee activities. A written report shall be issued at least once each year. An oral report shall also be presented to the Board of Education at least once each year.

Upon completion of all Bond projects, the Committee shall prepare a final written report summarizing its activities and conclusions.

Section 17: Non-oversight Use of CBOC Membership

The use of the Citizens' Bond Oversight Committee shall not be used for the personal or political benefit of any person, group, cause or issue without the express consent of the CBOC.

No CBOC member may use their affiliation with the CBOC for personal or political gain. Any CBOC member's reference to membership in the CBOC to further an issue or a cause will also require the following: "Titles for information purposes only".

Section 18: CBOC Representation

Only the elected Chairperson of the CBOC, or his duly appointed representative, shall have the authority to represent the CBOC to the Board, to the public, to any elected or appointed person or body, and to the media.

Individual members of the CBOC shall always have the right to voice their opinions as members of the CBOC if they do not purport to be speaking on behalf of the Committee.

Section 19: Meeting Agendas

There shall be placed on the agenda of every CBOC meeting a Public Forum wherein anyone shall be afforded three minutes to discuss any item pertaining to the Bond Program that is not already on the agenda. By a majority vote of the CBOC members in attendance, the time limit may be extended.

The Subcommittee Chairpersons shall coordinate with the CBOC Chairperson to ensure that the agenda for the CBOC meetings shall include such agenda items necessary to facilitate the business of the subcommittee.

CBOC Ground Rules and Norms

DRAFT

NORMS OF BEHAVIOR (excerpted from past CBOC agenda authored by former Chair Don Gosney)

Every team has two components that team members must keep in mind if the team is going to succeed.

- The team must pay attention to the Committee's purpose.
- The team must also carefully shape and monitor the team process it uses to accomplish its purpose.

Team process includes:

- How team members interact with and communicate with each other
- How team members will be responsible and accountable for accomplishing the CBOC's purpose

These team norms or ground rules are established with all members of the team participating equally:

- Recognize cross-disciplinary interaction requires patience and openness to diverse perspectives
- All views are important
- Participation needs to be equitable and balanced
- Expect, respect, and accept disagreements
- Reducing defensiveness is the responsibility of all
- Be tough on issues not on each other
- Place cell phones on silent
- Read agenda packet before the meeting

Citizens' Bond Oversight Committee (CBOC) Selection Committee Process

WHAT: Outline the CBOC Selection Committee Process according to Board Policy 7214.2: Citizens' Bond Oversight Committee.

WHY: The purpose is to clarify the uniform implementation of the CBOC Selection Committee Process in Board Policy 7214.2 and improve our internal processes through collaborative and ongoing improvements.

WHO: The Selection Committee shall review and may interview all Candidates. The Selection Committee shall include five members: the CBOC Chair and a designated appointee from the CBOC, two members of the Board of Education, and the Superintendent or CBOC Liaison. The Selection Committee shall make recommendations to the Board to assist the Board in appointing Committee members. (BP 7214.2 §5.4.2)

Acronyms:

CBOC: Citizens' Bond Oversight Committee

BOE: Board of Education

WCCUSD: West Contra Costa Unified School District

BP: Board Policy

HR: Human Resources

Terms:

Applicant(s): Someone who applies to serve as a CBOC member.

Candidate(s): An Applicant that meets the statutory requirements in the Education Code to serve as a CBOC member. (Ed Code §15282 a1-5; BP 7214.2 §5.4.1)

Application: Application to serve as a Citizens' Bond Oversight Committee member. The Application shall be publicly available on the District's and [Committee's](#) website. The Application shall consist of the contact information, membership criteria, personal statement, and an option to provide a resume. (BP 7214.2 §5.4)

Selection Committee: The Selection Committee shall make recommendations to the Board to assist the Board in appointing Committee members. (BP 7214.2 §5.4.2 et seq)

CBOC Liaison: The Associate Superintendent of Operations will serve as a CBOC Liaison (BP 7214.2 §7.1.3)

Legal Reference:

Education Code §15264-15288

California Constitution Article XIII A, Section 1 (b) Article XVI, Section 18 (b)

WCCUSD Policy 7214.2

Meeting Details:

Zoom: CLOSED SESSION INTERVIEWS

Time Allotment for each Interview: 30 minutes

Selection Committee Members as of 3/11/24:

BOE: Trustee Christian, CBOC BOE Liaison

BOE: President Smith-Folds

CBOC: Brendan Havenar-Daughton, CBOC Chair

CBOC: Lin Johnson, CBOC

WCCUSD: Luis Freese or designee Melissa Payne, CBOC Staff Liaison

Process (BP 7214.2 §5.4 et seq):

1. Applicants can self-nominate by submitting an Application.
2. The CBOC Liaison and CBOC Chair review the Application.
 - a. CBOC Liaison sends a confirmation email to the Applicant and copies the CBOC Chair.
 - i. The confirmation email provides more detailed information about the Committee.
 1. The email includes the same language at the top of the Application:

"The purpose of the Committee is to inform the public concerning the expenditures and uses of bond revenues. The Committee's legal charge is to actively review and report on the expenditures of taxpayer's money for school construction." WCCUSD Board Policy BP 7214.2.

If you want to learn more about the CBOC's important work, please join us at an upcoming meeting and check out the website at

www.wccusd-bond-oversight.com. If you want to connect with CBOC Chair Brendan Havenar-Daughton, please email brendan.cboc@gmail.com. District staff are also available to assist with any questions and can be reached via email (askfacilities@wccusd.net) or phone 510-231-1105."

- b. CBOC Liaison and CBOC Chair identify potential concerns with the Applicant's Application
 - i. CBOC Liaison and Chair review the questionnaire to see if any statutory requirements appear to create a conflict (Ed Code §15282)

- ii. CBOC Liaison inquires with HR to confirm if the Applicant is an employee. (Ed Code §15282b)
 - iii. CBOC Liaison inquires with Purchasing to confirm if the Applicant is a consultant. (Ed Code §15282b)
 - c. Inquiries regarding eligibility criteria and potential conflicts of interest will be considered by staff and, if necessary, elevated to Legal Counsel through the Superintendent and Board President.
 - i. If a potential conflict is identified and verified, CBOC Liaison will email the Applicant and copy the CBOC Chair to notify and inquire about any concerns with the Application and Applicant's ability to meet the criteria required by statute. (Ed Code §15282).
 - ii. The CBOC Liaison and Chair will notify the Selection Committee if an Applicant is deemed ineligible and provide the evidence supporting the conclusion.
- 3. CBOC Liaison sends a confirmation to the Applicant to confirm they qualify as a Candidate for the CBOC.
 - a. CBOC Liaison will email the Applicant and copy the CBOC Chair notifying the Applicant that they are a Candidate and provide information about the Selection Committee interview.
- 4. The Selection Committee will interview the Candidate.
 - a. CBOC Liaison contacts the Selection Committee to confirm the time and date for the interview.
 - b. If there are multiple candidates for an available membership position, all Candidates will have the opportunity to interview before the Selection Committee votes to make a recommendation.
- 5. CBOC Liaison hosts Interview(s) via Zoom.
- 6. CBOC Liaison sends an email to the Candidate and copies the CBOC Chair. The email provides the next steps.
 - a. If the Selection Committee is interviewing multiple Candidates for an available membership position, the email thanks the Candidate for their participation in the interview process and lets them know updates will be provided once the full interview process is complete.
 - b. Once the Selection Committee votes on a Candidate. The CBOC Liaison emails the Candidate with the recommendation from the Committee and, if approved, the date staff will present the recommendation to the entire BOE.
- 7. CBOC Liaison prepares precis for the BOE meeting, identifying the Selection Committee's recommendation. If there are multiple candidates for an available slot, the precis includes a summary of the Selection Committee's decision.

8. After the BOE meeting, the CBOC Liaison sends a confirmation email to the Candidate and copies the CBOC Chair.
 - a. If the Board approves the Candidate, the email includes the District's application for a CBOC email account.
9. The CBOC Liaison updates the CBOC Membership Roster.

CBOC Membership Roster as of 8/14/23

West Contra Costa Unified School District

8-14-23

Citizens' Bond Oversight Committee for Measure D (2002), J (2006), D (2010), E (2012) and R (2020): Membership by Categories

No. ¹	Category ²	Nominated By	Member Name	City of Residence	Office	Dates Board Approved	Current Term End Date	1 st , 2 nd or 3 rd Term?
1	Business Organization *	Business Organization						
2	Senior Citizen Organization *	Senior Citizen Organization	John Anderson	Richmond	Secretary	4-27-22	6-9-24	Second
3	Taxpayers' Organization *	Taxpayers' Organization	Lorraine <u>Humes</u>	San Pablo	Chair	3-1-23	3-23-25	Third
4	Parent or Guardian*	Parent or Guardian	<u>Tamecia Vallot</u>	San Pablo		3-15-23	3-14-25	First
	Parent/Guardian & PTA*	PTA/School Site Council	<u>Brendan Daughton</u>	Richmond	Vice Chair	3-15-23	3-14-25	First
5	At Large Community Member	Self-Nomination	Jia Ma	El Cerrito		1-11-23	1-10-25	First
7	At Large Community Member	Self-Nomination						
8	At Large Community Member	Self-Nomination	<u>Anton Jungherr</u>	Hercules		3-15-23	3-14-25	First
9	At Large Community Member	Self-Nomination	Ariel Xi	Richmond		4-12-23	4-11-25	First
10	At Large Community Member	Self-Nomination						
11	At Large Community Member	Self-Nomination						

Description	Number
Authorized Positions	11
Filled Positions	7
Vacant Positions	4
Pending Applications	1
Quorum Requirement	4

Superintendent's Designee: Luis Freese
BOE Liaison: Trustee Leslie Reckler

CBOC Selection Committee Interview Questions as of March 30, 2023:

1. Please briefly summarize why you chose to apply for the WCCUSD Citizens' Bond Oversight Committee.

2. Briefly outline what is your professional background, work experience, education or volunteer work would be relevant to the committee and highlight any special or unique qualifications or qualities you feel would contribute to the Committee.

3. The Citizens' Bond Oversight Committee meets monthly and has several subcommittees and areas of focus.

Is there any particular subcommittee that you would be interested in serving on?

- Annual Report
- Membership Selection Committee
- By-Laws
- Training
- Site Visits

Is there any particular area of focus that interests you most?

- Financial and Performance audits
- Financial budget reports
- Construction change orders
- Construction project reports
- Confirming that the projects list matches the bond measure project lists & and that funds are only spent on bond projects, not school district operating costs

4. Can you commit to attending a majority of the meetings?
(Typical: Monday Evenings 6:15-8:15 pm) One meeting per month

5. Some previous communications might have indicated that the meetings are held via Zoom. With the expiration of the COVID-19 state of emergency, meetings will be in person at the WCCUSD Facilities Operations Center. 1400 Marina Way S, Richmond, CA 94804. Can you attend in-person meetings?"

6. Have you attended any CBOC meetings? If so, what observations might you share? Are you aware of any issues that the committee addressed recently?

7. What do you need to be a successful committee member?

8. What learnings or skills do you wish to gain over the course of your tenure?

9. How did you find out about the CBOC and its vacancy?

NAME of REQUESTER	DATE OPERATIONS OFFICE RVCD.	SUBJECT	FORWARDED FOR RESPONSE TO:	RESPONSE	RESP. DATE
156)Lorraine Humes	10/20/2021	Asked if there are any government standards stating how long a company can audit the same program.	10-21-21 forwarded to Nidia Carrera for response.	10-26-21 N. Carrera responded to Ms. Humes.	10/26/2021
157)Lorraine Humes	10/28/2021	How wil the 27 recommendations from Moss Adams be verified?	10-28-21 M. Payne	11-15-21 M. Payne responded to L. Humes	11/15/2021
158)Lorraine Hume	10/28/2021	How can the CBOC review the verification of recommendations using the PMP?	10-28-21 M. Payne	11-15-21 M. Payne responded to L. Humes	11/15/2021
159)Lorraine Hume	2/9/2022	Copy of the draft minutes from the December CBOC meeting.	S. Garfield	Copy emailed to Ms. Humes and Mr. Anderson	2/9/2022
160)Lorraine Humes	8/15/2022	Financial Report #13 for 6-30-22	8-18-22 S. Cha	Sent to L. Humes and CBOC committee-10-5-22	10/5/2022
161)Lorraine Humes	8/15/2022	Financial Report #13A for 1-31-21 - 6-30-22	8-18-22 S. Cha	Sent to L. Humes and CBOC committee-10-5-22	10/5/2022
162)Lorraine Humes	8/15/2022	Reports for 6-30-22-Rpt. #2, Consolidate Fund 21&35, Master Plan Projects 2016, Measure R Projects	8-18-22 S. Cha	Sent to L. Humes 9-23-22-Additional documents sent on 10-5-22	9/23/2022 & 10-5-22
163)Lorraine Humes	8/15/2022	Estimated tax rates after Measure R	8-18-22 S. Cha	Sent to L. Humes 10-7-22	10/7/2022
164)Lorraine Humes	8/15/2022	FMP Implementation update for Measure D(2010) & Measure E(2012), 6-20-21-slide #5-project status	8-18-22 E. Mejia-Hooper	Sent to L. Humes 8-22-22	8/22/2022
165)Lorraine Humes	8/15/2022	FMP Updating the 2016 Facilities Master Plan Prioritization for Project Sequencing of Measure R 2020, June 23, 2021-slide 6 & 5	8-18-22 E. Mejia-Hooper	Sent to L. Humes 8-19-22 & 9-6-22	8-19-22 & 9-6-22
166)Lorraine Humes	8/15/2022	FAI Implementation reports Phase 1.5 & 2.0	8-18-22 M. Payne	Sent to L. Humes 9-8-22	9/8/2022
167)Lorraine Humes	8/15/2022	KPI Summary-Report #1, Bonds Authorized chart through June 30, 2022	8-18-22 S. Cha	Sent to L. Humes and CBOC committee-10-5-22	10/5/2022
168)Anton Jungherr	3/31/2023	John Anderson's letter referred to in the minutes of 6-16-21 Facilities Committee Meeting Minutes	4-4-23 M. Payne & S. Garfield	Sent to A. Jungherr	4/11/2023
169)Anton Jungherr	7/11/2023	Colbi Amendment 4-20-23	7-12-23 M. Payne & S. Garfield	Sent to A. Jungherr	7/24/2023
170)Anton Jungherr	7/11/2023	Tami Dunning's Contract with CBOC	7-12-23 L. Freese & S. Garfield	Sent to A. Jungherr	7/24/2023
171)Lorraine Humes	7/12/2023	Group email for PTA Councils & School Councils	7-12-23 S. Garfield	Sent response to L. Humes	7/26/2023
172)Lorraine Humes	8/29/2023	cpy of July and August 2023 A/P check losts for Building Fund, Code 21	8-29-23 -M. Payne, L. Freese	Response given at 9-11-23 CBOC meeting	9/11/2023
173)Anton Jungherr	9/11/2023	Copy of Colby invoice 9704	9-11-23 M. Payne at CBOC mtg.	Response sent to A. Jungherr 9-18-23	9/18/2023
174)Anton Jungher	9/11/2023	Copy of Orbach Henderson, Huff & Henderson invoices 101035,101038,101493,101495	9-11-23 M. Payne at CBOC mtg.	Response sent to A. Jungherr 9-18-23	9/18/2023

NAME of REQUESTER	DATE OPERATIONS OFFICE RVCD.	SUBJECT	FORWARDED FOR RESPONSE TO:	RESPONSE	RESP. DATE
175)Lorraine Humes	9/25/2023	Copy of Fund 21 Checklist for Sept. 2023	9-25-23 M. Payne	Response sent to L. Humes 10-10-23	10/10/2023
176)Lorraine Humes	10/23/2023	Copy of 2023 Bond KPI Summary Report	10-24-23 M. Payne	M. Payne had a conversation with L. Humes explaining that this is not a routine report and is not available at this time.	11/13/2023

No.¹	Category²	Nominated By	Member Name	City of Residence	Office	Dates Board Approved	Current Term End Date	1st, 2nd or 3rd Term?
1	Business Organization *	Business Organization						
2	Senior Citizen Organization *	Senior Citizen Organization	Don Gosney	Richmond		11-1-23	10-31-25	First
3	Taxpayers' Organization *	Taxpayers' Organization	Lorraine Humes	San Pablo	Vice Chair	3-1-23	3-23-25	Third
4	Parent or Guardian *	Parent or Guardian	Lin Johnson	San Pablo		12-6-23	12-5-25	First
	Parent/Guardian & PTA*	PTA/School Site Council	Brendan Daughton	Richmond	Chair	3-15-23	3-14-25	First
5	At Large Community Member	Self-Nomination	Jia Ma	El Cerrito		1-11-23	1-10-25	First
7	At Large Community Member	Self-Nomination						
8	At Large Community Member	Self-Nomination						
9	At Large Community Member	Self-Nomination	Ariel Xi	Richmond	Secretary	4-12-23	4-11-25	First
10	At Large Community Member	Self-Nomination						
11	At Large Community Member	Self-Nomination						

Superintendent's Designee: Luis Freese
BOE Liaison: Trustee Otheree Christian

Description	Number
Authorized Positions	11
Filled Positions	6
Vacant Positions	5
Pending Applications	0
Quorum Requirement	4

¹ Position numbers were assigned by the CBOC for reference purposes only

² Proposition 39, CBOC was established by the Board of Education on April 9, 2003. All appointments are made by the Board of Education. Terms are for two (2) years with a maximum of three consecutive terms.